



## The future of our sport

**DRAFT BOARD MEETING MINUTES**  
of the meeting of the  
**CPSA BOARD OF DIRECTORS**  
held at  
Edmonton House, Bisley Camp, Brookwood,  
Woking, Surrey. GU24 0NP  
on  
**29<sup>th</sup> November 2006**

**PRESENT:**

Mr TWD Blaney	Chairman
Mr PJ Boakes	Chief Executive
Mr WA Heeks	Vice Chairman & Regional Director - North
Mr NT Bough	National Director
Mr BD Curtis	Regional Director - East Midlands
Mr AJ Kirkland	Regional Director - West Midlands
Mrs T Meston	Regional Director - South East
Mr KJ Newton	Regional Director - South West

**GUESTS:**

Mr JG Perry	Operations Manager
Mr B Yates	Financial Controller*

\*Attended part of the meeting

**MINUTES SECRETARY:**

In the unforeseen absence of Penny Lewis, JGP stepped in to provide an emergency service for which The Board were very grateful.

**WELCOME:**

TWDB welcomed everyone to the meeting.

**APOLOGIES FOR ABSENCE:**

None.

## **MINUTES OF MEETING HELD ON 31<sup>st</sup> OCTOBER 2006:**

Adoption of the Minutes was proposed by WAH and seconded by TM.

### **MATTERS ARISING:**

PJB - ICTSC meeting regarding rules changes.

AJK & TM proposed meeting Mr Gerry Keegal in the New Year to discuss the 2007 CLA Game Fair.

*Action: PJB*

### **ITEMS FOR ANY OTHER BUSINESS:**

1) WAH – LVP's proposals for 2007 AGM.

2) NTB – Referees Courses – requirement for course participants to join the CPSA.

3) BDC – Targets only at Championships.

### **CHIEF EXECUTIVES REPORT:**

**a) Headquarters Staff update:** PJB advised that the new Members of Staff are settling in well and that there have been no further complaints relating to Scores & Fixtures. Work has been completed for the new Classification Period and HQ is well prepared to answer any enquiries from members.

**b) Regional Ground Owners Meetings:** This year's series of meeting went well and were productive.

All Regions provided encouragement for the Association to do more in the areas of Public Relations & Marketing.

*Action: ALL*

The overhaul planned for the Shoot Programme was well received, grounds asked to be consulted during development.

*Action: PJB*

A request was received to hold a further meeting for the Premier Plus Grounds.

*Action: PJB*

**c) BSSC – National Shooting Week:** The dates for this are Saturday 26<sup>th</sup> May to Sunday 3<sup>rd</sup> June, (this provides for two weekends). It will take place throughout England, Scotland and Wales at Clay Grounds, Air Rifle, Pistol and Target Rifle ranges. The major costs are expected to be in respect of advertising. Countryside Alliance has some funding available for the 2007 event. Efforts are being made to raise extra funds via sponsorship. Advertisements will be placed in local newspapers and followed up with editorial.

**d) GBTSF – 2012 Olympics Venue:** Mr Franz Schreiber and Mr Medhat Wahdan, from the ISSF, will be visiting the UK from 13<sup>th</sup> to 15<sup>th</sup> December in order to view both the Woolwich Arsenal and

Dartford sites, and to meet with members of GBTSF and LOCOG. It was noted that NRA & NSRA are being pressured by the Local Authorities to continue trying to persuade LOCOG to allow the shooting to be held at Bisley Camp. However, it was made clear that should Woolwich be found to be unfit for purpose, GBTSF will only support the Dartford proposal.

**e) ICTSC – Rule Changes:** Almost all of the CPSA suggestions for changes to the rules of the home disciplines for 2007 were accepted by the council, however they asked that CPSA re-consider their amendments to three:

**1) DTL Shoot-Off:** 1 normal full round of DTL and, if still equal, a further full round but single barrel. If still equal, then “miss & out” (single barrel) with competitors shooting in turn from the same stand, i.e. all shoot stand 1, then stand 2 etc.

**2) English (National) Skeet:** To retain the “First Target Established rule for at least another year and to remove any ambiguities currently in the rule book.

**3) Team Ties:** The accumulative score to count, but the maximum team numbers must be present at the commencement of the tie-break. Incomplete teams will be disqualified.

**New Rules Trial Period:** The Council also recommended that any new rules should be given a longer trial period to ensure they have sufficient time to be thoroughly tested. A minimum of 2 years was recommended.

**Single Rule Book:** It was agreed that there should be only one rule book to ensure that there is no division between the Associations. All CPSA Directors agreed with the changes and recommendations.

*Action: JGP (Grant Dorrall)*

**Super Vets Category:** Starting in 2008 for the World Sporting Championship, the CPSA will introduce a Super Veteran’s Class (65 & over). The existing Veteran’s age band will be changed to 55> - <64yrs. The Council also agreed that this would be suitable for the World DTL Championship and that the other members, Australia, Canada, New Zealand & South Africa will be contacted about this.

*Action: PJB*

**d) CPSA name change to CTSA:** A letter received from the Hon Solicitor suggested the wording to be used for the Special Resolution to appear on the 2007 AGM Agenda. NB: The name ‘The Clay Target Shooting Association Limited’ is totally within the control of the CPSA.

PJB has written an article on this topic for his comments page in the next edition of Pull! Magazine. He will write an article for Pull!

Magazine and the website, strongly recommending Members to either attend the AGM to vote in person or to register their votes using a Proxy Vote facility, as detailed in the Articles of the Association. Proxy votes are to be lodged with the CEO and will be accepted up to 7 days before the AGM.

*Action: PJB*

**f) Computer Software:** Currently, five software development companies have expressed interest in quoting. An outline spec will be written by PJB.

*Action: PJB*

**g) Meetings with the Councils of the other Home Countries:** TWDB & PJB will be meeting with the Councils of each home country to discuss the possible benefits of forming a single clay target body:

Saturday	20 <sup>th</sup> January	Wales
Saturday	3 <sup>rd</sup> February	Northern Ireland
Sunday	11 <sup>th</sup> February	Scotland

*Action: TWDB/PJB*

#### **FINANCIAL REPORT:**

**a) Management Account Review (October):** BY reported that the figures showed a break-even position for the month.

**b) Forecast for Fiscal 06:** The projected end-of-year figures will show a draw-down from reserves of approximately £66,000 from the allocated £70,000 for the year. Taking this cost under a special item the net operation figure will show a small surplus. This year's net increase in Membership has been lower than expected and is reflected in the income for the period.

**c) Budget for 2007:** The proposed budget was examined and approved by the Board.

**d) Membership fee increases:** BY was asked to create a range of "what if" models showing the potential affects of the new fee structure.

*Action: BY*

PJB will provide a 'crib sheet' and distribute it to all Directors detailing the new fee structure and the planned use of the extra income generated in order that the message delivered to Members is consistent.

*Action: PJB*

**e) Membership Benefits:** It was agreed that all new benefits negotiated will be for Full Members only:

*Action: JGP (Paul Rendell/Mark Smith)*

Membership Fees, effective 1<sup>st</sup> January 2007:

<i>Category</i>	<i>1-Year Fee</i>	<i>2-Year Fee</i>
<b>FULL</b>		
Senior	£55:00	£105:00
Veteran	£44:00	£85:00
Family	£44:00	£85:00
Disabled	£44:00	£85:00
Junior	£30:00	£58:00
Colt	£16:50	No 2-year price
Life	£750:00	N/A
Life Veteran	£300:00	N/A
<b>CLUBMAN</b>	£30:00	£58:00
<b>CLUBS</b>		
Associated	£50:00	
Affiliated	£55:00	
Registered	£115:00	
Premier	£165:00	
Premier Plus	£200:00	
<b>TRADE</b>	£50:00	

**IMAGE:**

**a) Non-Members participating in Registered Events + Non-return of score cards + Abuse of the hearing and eyewear protection rules:**

Penalties agreed:

**1<sup>st</sup> Offence:** 'Name & Shame' listing in Pull! Magazine & CPSA Website for a 3 month period.

**2<sup>nd</sup> Offence:** Suspension for a 3 month period

**3<sup>rd</sup> Offence:** 12-month ban from the Association

Suspended Grounds will be contacted to inform them in advance of the suspension period. For the benefit of the Members, an article will be written for Pull! Magazine and the Website to explain the procedure and list the grounds affected, together with the period their events would not be Registered.

**Action:** *PJB/(JGP(Grant Dorrall))*

**NB:** Grounds 'Named & Shamed' will not be allowed to hold any National Championships for a twelve month period following proof of the offence being committed and Regional and County Committees will be instructed to adopt the same ruling.

**b) Championships Structure (All Disciplines):** It was agreed by The Board that:

**1) DTL Weekend:** To move the Dougall Memorial to the Friday, the English Open to the Saturday and the Sponsored Event to the Sunday. Benefits in doing this include having any Major Championship and Team Selection issues resolved by the Saturday evening.

**2) British & English Open Skeet:** To reduce the number of competitors shooting on the Sunday to 75 (15 squads). This should ensure that the events would be completed by c.5:30pm, whilst encouraging Members to register to compete on the Friday.

**3) British & English Open Sporting:** To change the format for deciding the winner of the British to "First Past the Post".

A number of other suggestions will be researched for both of these Championships, including the number of squad rotations per day, the way the results are presented on the scoreboard and the increases to the Entry Fees for all CPSA Major & Minor Championships.

*Action: BDC/JGP(Grant Dorrall)*

**c) World Sporting:** Somerley Estates have yet to settle the CPSA invoice. Further action will be taken should this not be forthcoming within the next few days.

*Action: PJB*

The television programme of the event broadcast on Sky Sports was considered to be disappointing. For future events the Association will ensure that it has a more control and an integral role in the production of the programmes.

*Action: PJB*

**d) Redesign of Regional Structure (Central Southern Region):** Briefly discussed. The Board will deliberate on the possible options and discuss in 2007.

*Action: All*

**e) European DTL Championship 2008:** An application from the Welsh Target Shooting Association Ltd to hold this Championship in Wales was approved and the Association will be duly notified.

*Action: PJB*

**f) Team Manager Applications:**

**1) DTL:** – Mr John Stevenson's application was accepted

**2) Sporting:** WAH and Mr Richard Hunter were the two applicants. It was decided to retain the incumbent, WAH due to his experience and excellent service over a long period.

The concept of creating an “understudy” opportunity was debated. The view was that, as it is a desirable attribute to have been a member of an England Team; a prospective Manager with this experience will have had sufficient exposure to what is required of them without the specific need for a shadowing/understudying period.

The applicants will be informed of The Board’s decisions.

*Action: PJB*

**g) Regional Initiatives:** A proposal from the North Region for its comprehensive Coaching Initiative was approved, as was one from the East Midlands.

It was stressed that in order for funds to be released, Regions must ensure that the CEO has received their 2006 applications for match funding by 31<sup>st</sup> December, ‘no application, no match funding’.

*Action: Regional Directors*

**NB:** Only CPSA Qualified Instructors/Coaches can be used for Regional Coaching Initiatives.

## **COMMUNICATIONS:**

### **a) Updates from Regional Directors:**

**North:** The next meeting is scheduled for Thursday 7<sup>th</sup> December.

**West Midlands:** Regional funds have been utilised to upgrade existing and to purchase new trophies for the Region.

A successful Trap Discipline Day (ABT) was held at Rugby & District Gun Club. Their next venture will be held at Doveridge Clay Sports Club and featuring Sporting, English and Olympic Skeet.

**East Midlands:** Question from their last meeting held on 27<sup>th</sup> November included: Notice that Graham Cave will step down from the Regional Chairman’s position at the next Regional AGM.

Answers were provided to the Region’s variety of queries including the CEO’s job description.

**South West:** At the last meeting, it was noted that the scores and fixtures section on the website had improved.

The Region supports a proposal to remove the current requirement to become a CPSA Member before undertaking the Referees Course. It was also suggested a price of £50:00 to include the Course and CPSA Clubman Membership.

It was explained that to cover the cost of delivering the course (Tutors, travel, facilities, food etc.) a proposal from the Rules & Referees Sub-committee to increase the Fee from £45:00 to £60:00 per person had been previously agreed by the CEO.

**NB:** After much deliberation, The Board decided that the structure and method of delivery of the Referees Courses will remain as it is.

**South East:** The next meeting is on the evening of 29<sup>th</sup> November.

**b) Website Profiles of Directors and HQ Staff:** The outstanding profiles to be added as a priority.

*Action: PJB(Paul Rendel)/*

#### **MEMBERSHIP DEVELOPMENT:**

**a) Membership Statistics:** At the end of October, the membership stood at 26,077

**b) Membership Development Programme Update:** Following a request from AJK, PJB will create a full report on the Membership Development Coordinator's activities this year.

*Action: PJB*

AJK also asked for a report on how many Police Forces have received the Blue Introductory Brochures for distribution to new Shotgun Certificate holders.

*Action: JGP(Jerry Parks Young/Paul Rendell)*

#### **SPONSORSHIP:**

**Sponsorship Programme update:** TWDB said that there was nothing to report in regard to potential new Sponsors. However, the Marketing and PR report prepared by Mr. Ben Glazier of Glazier Publicity was worthy of further consideration. It was proposed that he is invited to present his proposals in the New Year.

*Action: ALL*

#### **PROTECT OUR SPORT:**

**a) NATSS:** The next Steering Group Meeting is scheduled for 12<sup>th</sup> December. TWDB clarified the role of an independent Facilitator and the likely costs that would be shared by the three Associations over a three year period if it were to go forward without government funding.

**b) Westminster Fair:** Organised by the British Shooting Sports Council, the event was attended by MP's and Peers, the Home Office, and ACP. It provided an opportunity for Representatives of



the Shooting Associations and Medallists from this year's Commonwealth Games to promote the shooting sports. The National Shooting Week was officially launched at the event by Lord Shrewsbury, BSSC Chairman.

**ANY OTHER BUSINESS:**

a) Suggestions were made regarding those who might be awarded a LVP at the 2007 AGM. The Board were unanimous in their selection.

*Action: PJB*

b) Targets-Only class at CPSA Championships: BC proposed that this should be removed and that in future, all Major & Minor Championships should be on a Competition basis only. All agreed.

*Action: JGP(Grant Dorrall)*

The Meeting closed at 15:00.

**Board Meeting Dates 2007:**

Tuesday	16 <sup>th</sup> January	Edmonton House	09:15
<b>Saturday</b>	<b>24<sup>th</sup> March</b>	<b>East Midlands</b>	<b>0:900</b>
<b>Saturday</b>	<b>24<sup>th</sup> March</b>	<b>East Midlands</b>	<b>14:00 AGM</b>
Tuesday	22 <sup>nd</sup> May	Edmonton House	09:15
Tuesday	24 <sup>th</sup> July	Edmonton House	09:15
Tuesday	11 <sup>th</sup> September	Edmonton House	09:15
Tuesday	30 <sup>th</sup> October	Edmonton House	09:15
Tuesday	18 <sup>th</sup> December	Edmonton House	09:15