# MINUTES OF THE MEETING OF THE CPSA BOARD OF DIRECTORS

# Held at Edmonton House, Bisley Camp, Brookwood, Woking, Surrey, GU24 0NP

# On Tuesday the 22<sup>nd</sup> September 2009 at 09:00am

#### PRESENT:

Mr TR Bobbett Chairman / National Director

Mr WA Heeks Vice Chairman / Regional Director - North

Mr PJ Boakes Chief Executive Officer

Mr BD Curtis
Mr C Fielding
Ms N Heron
Mr KJ Newton
Regional Director – East Midlands
Regional Director – West Midlands
Regional Director – South East
Regional Director – South West

Mr TWD Blaney National Director Mr G Walker National Director

GUESTS: (attended part of the meeting)

Ms C Pierre Financial Controller, CPSA
Mr S Oldman Operations Manager, CPSA
Mr S Barber Commercial Manager, CPSA

#### MINUTES SECRETARY:

Ms M Voller

# 1. **FORMALITIES**

TRB opened the meeting at 9.02 am and welcomed all present. There were no apologies.

# a/1) Minutes of the 26<sup>th</sup> May 2009 meeting

Read and agreed. Proposed by CF, and seconded by GW. Unanimously approved

# a/2) Minutes of the 22<sup>nd</sup> July 2009 meeting

Read and agreed. Proposed by WAH, and seconded by CF. Unanimously approved

# b/1) Matters arising 26<sup>th</sup> May meeting

- i) Formalities, paragraph 1. NH requested that the following sentence be added: "NH stated that she has exactly the same opinion as to Mr Blaney's abilities to sit as a Director on the Board".
- ii) NH also requested that if individuals around the Board table had comments to make about other members around the table, they should ensure there was firm evidence to back up such remarks before doing so.

# b/2) Matters arising 22<sup>nd</sup> July meeting

No matters arising.

# 2. NSCA/CPSA WORLD SPORTING

WAH had telephoned Michael Hampton Jnr, NSCA Director, and agreed with him that England would host the event next year. The NCSA were very enthusiastic that it remains with us, and it was agreed that it is to be titled the NSCA/CPSA World Sporting Championship. A decision would now need to be taken on where and when it would be held.

BDC expressed a desire for it to be held on the original two day format, and not a three day one which occurred in 2008. PJB reminded the Directors when considering venues that it would require two courses (ideally of a horse-shoe shape) to enable the event to run smoothly, and cater for 720 people shooting 15 stands per course over two days. He had looked at the calendar for 2010 which is already very congested, and the first week of July would appear to be an opportune time. Letters would be sent out to Premier and Premier Plus grounds within the next two weeks inviting them to declare an interest in holding the event.

Action: PJB

PJB confirmed that the Board would need to decide to what level the England team would be funded as it is being held on home territory. He personally felt that as we had declared support for the event in 2011 where we would have to fund an official team to travel to the ICTSF championship in New Zealand, there is only so much money we can use to support England teams. He confirmed that currently he could not project a budget for the New Zealand trip two years in advance, but there is a matrix which the CPSA always uses to calculate the money needed for both International team support and H/Int team support. Any bookings made by HQ are made with reputable airlines.

Concern was expressed by NH that the World ESK held during August at Doveridge had not been supported by many member countries within ICTSF; she asked how long do we stay within this Federation if the other countries do not support the event – they did not even send teams! PJB confirmed that unless a country joined the Federation for a fee of £500, they could not enter teams, but their shooters could enter and win as individuals. He felt that we should give a commitment of 12 months in each discipline before deciding on further action/changes as the consequences needed to be carefully thought through.

CF confirmed that he had disagreed with the format of the World ESK being held over three days, and had also considered that the costs were wrong. In his opinion these had been contributing factors for the low entry numbers. NH stated the opinion was that cost and format killed the event. PJB confirmed that 400 competitors had originally been catered for, and therefore a 3 day event was required given these numbers. CF and NH reminded PJB that the Board had not been involved at all in setting the prices and it had not been a discussion at the Board. It was in fact simply presented to the Board in the Board pack as a fait accompli. In the end approx 50 competitors came from the UK and 50 from abroad.

PJB confirmed that a loss of £6000 had been made because of the low entries, and on questioning from NH also confirmed that according to the rules of the ICTSF a levy of £10 per shooter was required to be paid to the ICTSF. A sum of £1,030 has therefore already been paid

# 3. ICTSC OPTIONS FOR HOME INTERNATIONAL CHAMPIONSHIPS

TRB referred to the previous Minutes (Item 5) and the list of options which the ICTSC had requested we consider and comment upon. PJB said that originally it had only been requested that Veteran team numbers be increased (ABT ESP & ESK), but it had been considered unfair to exclude the Ladies and Junior teams. All decisions would only relate to Home International teams. A discussion followed regarding variables in adjusting team numbers plus cost of adding team members if Senior team members were not reduced.

Option A – team sizes for Ladies, Juniors and Vets in ESP, ESK, FITASC and ABT to be increased from 2010 to three with two scores to count.

Voting: For x 6 Against x 2

Option B – Vets age for H/I to be revisited and to include Super Vets in all disciplines except OSK and OTR. Vets age would be from age 55-64, and Super Vets 65+.

Voting: For x = 0 Against x = 8

Option C – Reduction in number of the DTL Senior team from 25 to 20 in order that should option B be approved, the overall size of team per country remains at 40.

Voting: For x = 0 Against x = 8

Option D – ESP Veteran team size. Growing numbers in this category, and it was suggested that the team be increased to 5 with 4 scores to count.

Voting: For x 0 Against x 8

Option E – Suggestion that all countries adopt the date of 1st January for identification of eligibility for inclusion in Junior, Veteran and Super Veteran categories in Home International Tournaments.

Voting: For x 0 Against x 8

The voting decisions will be taken back to the next ICTSC meeting to be held in November PJB reminded everyone that some decisions had already been taken and we may well be out-voted on others. If that was the case then it would be up to us to send a team based on the age we felt appropriate.

Action: TRB/PJB

#### 4. ARTICLES OF ASSOCIATION

TRB explained that the current Articles had not been updated in relation to company law since their introduction some 12 years ago. They need to be amended to what is currently required, and updated according to Corporate Law. He wondered if it would be better for the Board to agree what changes are necessary, and then pass them to the lawyers to draft them. PJB confirmed that information had been received from Farrers saying that the Articles do not comply with Company Law. He had also been advised by Laura Saunsbury (Honorary Solicitor) that amendments need to be made to the Directors Code of Conduct as it is outdated, and contains very little that we are bound by. When amended, the Directors Code of Conduct can form part of the Articles and it ensures people behave in an appropriate manner. An idea of cost given by Farrers was £5,000 for the Articles and £2,500 for the Disciplinary Code of Conduct.

TRB had also been quoted by Burges Salmon for the Articles update and, depending upon complexity, the cost could be between £2,400 and £3,600.

Given the short preparation time before the AGM in March to amend both documents, it was agreed to carry these forward to 2011.

# 5. OCTOBER BOARD MEETING

TRB confirmed that there were two main items on the Agenda for this extra meeting:

- (a) The way forward for the Academy
- (b) Plans and objectives for 2010

It was requested and agreed that PJB prepare a presentation for the meeting on his thoughts for the Academy and that his presentation, for perusal by all the Directors, be in their possession at least one week before the meeting scheduled for 27<sup>th</sup> October.

Action: PJB

TRB requested that a copy of the rota showing the Senior Management team movements on a daily basis be made available to The Board.

Action: PJB

# 5. RFD at HQ

NH stated that at the recent BICTSF meeting it was announced that the CPSA had been awarded a section 5 RFD to enable storage of pistols at CPSA HQ for British Shooting. She questioned PJB as to why the CPSA Board were not informed of this application to hold prohibited weapons within their building. PJB confirmed that HQ has an RFD Section 5 exemption from Surrey Police on behalf of British Shooting. Three people are named on the certificate, PJB, Peter Flippant and Paul Taylor (both pistol coaches with British Shooting).

He also confirmed that there were no pistols on the premises at the moment, but those which are currently in Switzerland will be coming back here. British Shooting has 15 exemptions, 8 granted originally when applied for approximately 18 months ago, and a further 7 granted in June/July this year.

NH expressed concerns regarding staff safety, and felt that the Directors were exposed to a risk under Duty of Care. She also felt there was a legal risk because of holding the pistols on CPSA premises. NH did not see why the CEO of the CPSA needed to be the RFD holder and was most concerned as to how this was obtained without clearance from the CPSA Board. She also wondered what our CPSA members reaction would be.

PJB said he would never have agreed to the pistols being held on the premises if there was any risk involved to CPSA staff. High security was in place to access the pistols. There are limited people who have access to the armoury. PJB and SO have keys, as have the two pistol coaches. Once inside the armoury, only PJB and the two coaches know the electronic strong room (located inside the armoury) code to gain access to the pistols. The reason the strong room was located in our building is that the offices for British Shooting are also situated here. There is the possibility they could be moving in the not too distant future, NH stated that this was nothing to do with the CPSA and should not be on our property. BS rents office space in HQ and there were many more suitable armouries on the Bisley camp including the NSRA which is the NGB of the pistol shooters. NH asked to see the RFD but it could not be produced as it had gone off site with JP the new secretary of BS.

TRB asked all present for their opinions on whether this facility should remain within the CPSA building, and the majority view was that it should be moved. It was therefore agreed that British Shooting be requested to remove the electronic strong room by the end of the year.

Action: PJB to write a letter to John Perry, as Secretary of British Shooting, informing him of our decision

## 6. WORLD CUP 2010

KN requested an update to the CPSA's involvement with promoting clay shooting during the ISSF Shotgun World Cup next year. PJB confirmed that they had originally offered to contribute £5,000 towards it. However, it now appeares that Active Dorset have asked BICTSF and British Shooting to have more involvement in a commercial aspect, this could well cost considerably more in relation to staff time commitments. NH and KN felt it was very important for the CPSA to be involved with Active Dorset which is a county sports and physical activity partnership. Part of its remit is for awareness of the sport, and this can be achieved by piggy backing it on to the 2010 event.

PJB said that, in order to produce a plan, it would involve SB and himself working on it which will necessarily incur time, which neither he nor Simon had in abundance In NH's opinion, however, we have a new Commercial Manager and it would be ideal opportunity to give him experience within this area. It was not to take on more work, but to get him closer, and encourage new and increased partnership in the South West. In PJB's view the work involved will be far greater than anticipated; as from the beginning of January this event may require a time commitment of up to 2 days per week, and from February/March possibly become full time.

KN stated that the South West Rural Development Agency had a budget of approximately £27,000 but require help. He additionally wanted someone to talk to the promotion company and fill the gap left by Chris Mcverry. PJB suggested that he or SB would contact Tom Wenham of Sportworks (the event organiser) and Active Dorset to find out the just what their expectation is. The Directors could then decide at the October meeting where to go from there. TRB agreed that we needed to find out whether it was worth pursuing.

Action: PJB/Agenda for October meeting

## 7. SKEET ACOUSTICS

KN requested a reconsideration of the decision taken at the last meeting to introduce

acoustics in ESK from 2011. Southern Counties had installed the Progetti system last year which covers Trap and OSK, but does not cover ESK – and made the point that only the Canterbury system is suitable for this. The current importer of Canterbury is Arthur Williams at Mid Wales, and has allegedly said that he will not import the skeet system. The cost of the system is £1,200 + VAT per layout, and this would be cost prohibitive for a large number of skeet grounds, even if an importer was found. With no approved importer there would also be no back up for repairs etc. CF and NH wanted to keep to our original decision and CF had seen a demonstration of a similar version to Canterbury, but did not know the manufacturer or where it can be obtained. PJB urged caution, and suggested deferring a decision until more than one commercial system is available and that the importers will provide suitable back up to any such product. TRB concurred with this view. A vote was taken that the previous decision be rescinded until more systems are available.

Voting: For 6 Against 2

# 8. <u>AIR CONDITIONING</u>

CF opened the discussion by stating he had assumed that, apart from the Boardroom, the building was air conditioned. However, when he had visited recently during a hot spell, he had found all the doors open and fans running. His concern was that not only should the staff not be working in these conditions, but that there was also a security problem with the open doors, particularly in view of the fact that there were a lot of tents pitched on the large grass area in close proximity to the building several times during the year.

PJB said that the subject had twice previously been raised on Board meeting Agendas and due to the cost, had been rejected. The last time it had been considered NATSS was being actively discussed, and there was the possibility of all the governing bodies moving into one building. The project had therefore been put on hold. Additionally, problems are being experienced with the gas boiler which is 8 years old, and the engineer called out just recently stated that should it fail to start, the parts that need replacing are no longer available and a guide price for replacement boiler would be circa £8,000 including fitting and VAT.

PJB said that three quotes had been obtained ranging from £23,000 to £26,000 including VAT for the system and would provide both air conditioning and a heating system covering the whole building Given that NATSS is no longer an issue and we will remain in the building for the foreseeable future, the problem needs addressing sooner rather than later. PJB said that both the replacement of the boiler and installation of the air conditioning could be written off over the next few years. All in favour.

Action: PJB

<u>Photocopier</u> PJB additionally mentioned that the photocopier required replacement. SO had obtained several quotes for a replacement copier which additionally has colour copying facilities. It is also networkable. The best quote received was £3,000 which is excellent value, and SO has been instructed to proceed with the order.

Action: SO

# 9. CEO REPORT

Membership A loss of 500 members was predicted during 08/09 and at the end of September our membership figure was in line with that prediction Figures remain above 25,000 this month, but possibly will not at the end of October. A good number were recruited at both Game Fairs.

<u>European DTL</u> Teams went to France in August and were pretty successful. However, an England B Vets team had been entered which HQ knew nothing about and which had been submitted at the event. Not all of those included were ex England team members, and PJB will write to the individuals involved. He will also write to the French Association to inform them they cannot in future accept a team/s without the knowledge of the NGB.

Action: PJB

<u>British Open Sporting & Sportrap</u> Shooter put in Colts class on the day instead of Junior class plus 3 errors in results including Overseas HG and B class trophy. Complaints

from the first error received and replies sent (see Item 12.k). The event ran superbly with Ben Husthwaite achieving 100 straight in the Sportrap – an outstanding result.

BDC reported he had received two observations from the event. One was the length of queues at the stands, some shooters having to wait over half an hour to shoot. The second was lack of sufficient toilets around the course. Agreed that we should raise the profile of these points in the contract to the ground hosting the event.

#### **Action PJB/PT**

Insurance Perkins Slade informed us that the underwriter involved in the legal protection cover, Abbey Legal Protection, could provide a similar service to Roger Phillips, our HR Consultant. It would mean that that RP would no longer be required, thus showing a saving. NH felt strongly that HR issues should be kept entirely separate from insurance companies, and was against disposing of the services of RP. Additionally, should the insurance company change again, we would need to find a replacement HR consultant. TRB and WAH were also totally opposed to dispensing with RP's services. Agreed to retain the services of RP.

Shooting Noise study PJB had been approached by BASC at the CLA Game Fair and had discussed the issue with them. The original document had been sent to us and we have had input into the draft, if we are to work more closely with BASC on issues that affect us both, thus reducing costs to us both, they are asking for a contribution towards the cost. Initial request was for 50% of £5,000, but a revised total has been sent to us of £7,250. TRB took the opinions of everyone around the table, and it was agreed that we should remain involved with BASC and to offer the sum of £2,000. NH and CF stated a condition to part funding the study should be that the study at the moment is only considering game loads and for it to benefit CPSA it would have to be inclusive of 28g, 24g and 21g cartridges. PJB to get an assurance that this condition would be added to the main study before agreeing to the £2K. Action: PJB

<u>CSF (European Div)</u>
PJB emphasised there is a clear process for anyone representing England at the event on the Isle of Man. It is not a BICTSF event, and they should not have become involved with submitting a team. Where England team selection processes are concerned, it is the remit of the CPSA. There are no badges or England vests to be gained at this event, and team members must previously have shot for their country. PJB asked NH and KN to convey that message to the BICTSF board Action: NH/KN

Russell Bate, Field & Game Australia Russell Bate came to visit PJB whilst in this country. Field & Game Australia has 15,000 members and he suggested his association might want to join ICTSF. PJB had also spoken with John Mack of the ACTA on this subject at the World ESK who confirmed they had no problem in principle with the application and would support it. John Mack and Russell Bate will make contact on their return to Australia and will keep PJB informed of any outcome of their meeting.

<u>2012 statement</u> PJB stated he had been contacted by Kate Hoey yesterday following Boris Johnson's comments on the waste of money at Woolwich, and suggested the CPSA must "position itself" by issuing a statement. PJB felt we should not ignore this advice. NH asked PJB to explain what "positioning ourselves" meant? NH felt that we should definitely show our concern about the reduction of the 300 yard safety shot fall out rule being ignored because this is a serious safety issue. TRB stated our position should be to support a permanent "bricks and mortar" legacy.

# 10. MANAGEMENT TEAM UPDATES

#### **FINANCE**

CP confirmed that no updating was necessary to the August figures which had been distributed in the Board Pack. In the submitted budget it was estimated that we could lose a further 500 members in the next 12 months. With VAT being increased at the end of this year, and when interest rates start to rise, which they inevitably will, more members will be lost. GW asked if those wishing to pay their membership fee by Direct Debit might be offered

an incentive. CP replied that Direct Debits are currently offered with over 8,000 members, 30%, already signed up to it. Any incentive to members would have to include those already paying by this method, which would mean the loss of further income. As many as possible are encouraged to renew their membership by this method.

A discussion followed of the latest estimated figures for the year, and net surplus projected. Revised figures will be added where necessary, and distributed to all Board members.

Action: CP

Draft Budget 2009/10 :-

Regional Support

TRB queried the figure of £7,500 for Regional Support. PJB replied that we currently do not have a Technical Officer, and will possibly need to train somebody up into the position. Until then, there was the possibility of using experienced personnel within each Region up to the value of £1,500 per region per annum. These persons would be there to answer queries, and inspect grounds, etc instead of the clubs being dealt with directly by an individual based at Head office. PJB proposed that three payouts of £500 would be paid to each Region throughout the year, but would be dependent on a report of the work carried out being submitted to Head office. The Regional personnel must be capable of inspecting a ground, and writing a clear and concise report. They would be people with knowledge, who are smart and will respond in an appropriate manner, such as a Senior Safety Officer. PJB further stated that those tasked with the role would be chosen by HQ. TRB asked the Regional Directors to take it back to their respective regions and seek a view on this idea.

**Action: REGIONAL DIRECTORS** 

Membership fees A document had been included in the Board pack which illustrated varying levels of income from current and projected increases in the membership fees. CP confirmed that comparisons have been made with similar organisations such as BASC, NRS, NSRA etc. when compiling these. KN stated that it had been agreed previously that it was better to increase them on a regular basis rather than wait until a large increase was required. NH did not agree to yet another increase

After further discussion, the following was agreed on by a vote of 7:1.

Full Senior membership - Increase by £2 All other memberships - Increase by £1

Commission scheme. Counties and/or Regions should be added to the Commission database for enrolling new members. NH illustrated that some counties in the SE region currently enrol new members who attend their 'Have a Go' days by stamping the application form with the County logo. The County could subsequently be paid the standard commission, i.e. £10 for full membership. PJB confirmed that changes would be required to the database as each County or Region would need to be issued with a 'membership' number. Given the current need to increase membership, it was agreed that the database be changed, and Counties/Regions added to the Commission scheme. Both NH and GW pointed out that this would be a simple thing to do as counties already have a number.

Action: PJB

<u>H/I Badges</u> WAH had brought a sample metal badge which had been handed out to all participants at the Home International held in Jersey that he had recently attended. He requested that we consider supplying the same for any Home Internationals that we host on an annual basis. It was anticipated that the most expensive part of their production would be the changing of the year date and discipline, but CF knew of a supplier who will provide this service free of charge. Approved unanimously.

Action: PJB/PT/TW

#### **OPERATIONS**

SO gave an update on his progress with the safety barriers which are required for outside the loading bay at Head Office. Two quotes had been obtained from local companies of around £1,000. NH emphasised the urgency of installing these barriers under Health & Safety.

Data Protection Act - To date SO had received approximately 1,480 forms, a disappointingly low return.

Championships – It had been the first year for Peter Tomlin and himself, and SO is very satisfied with the outcomes. He also wanted to thank, via the Board, all of his colleagues for their help and assistance in every aspect of achieving a successful 2009 championship season.

#### **COMMERCIAL**

<u>Membership benefits</u> – Really good package arranged with the AA. A meeting had been held with Musto, and hopefully a clothing deal will be confirmed in the near future.

<u>Director elections</u> – The first announcement will be made in the October issue of PULL magazine.

<u>Prize draw</u> – It would appear sensible to have a year's sabbatical from the annual prize draw in its current form. SB has had a meeting with GMK who are keen to work with us, and we still have their backing and support. The proposal is to change the format by introducing a prize draw as an inclusive offer in the Members bonus book which would be sent out to all members as they join and renew. Entries would then be phased throughout the year rather than in one concentrated period making it a more manageable process.

<u>Building Corporate image</u> – Work currently underway to improve the frontage of the building with new signage. It should be completed by the time of the next Board meeting.

<u>Game fairs</u> – both very successful, with footfall increased at the Midlands compared to the CLA.

PULL magazine - Consideration being given to removing the Fixtures section, and having a separate booklet which could be published less frequently. This booklet could be sent only to those members, who are interested in receiving it, i.e. opt in. The space that would be made available within the magazine could be filled with a variety of articles. The fixtures booklet could be inserted into the magazine, but possibly sent in a separate mailing. A projection is that perhaps 8,000 copies only will be required as not all our members are interested in KN expressed his concern over how changes are to be made by reading the fixtures. grounds to their fixtures. PJB stated that very few grounds send in monthly submissions, the majority are doing it quarterly, several do it half yearly and in fact a surprising number do it annually. If it is printed every four months, amendments can be taken into account, and also posted on the website. By separating the fixtures from the main magazine, it will also provide an opportunity for more advertising space plus an individual booklet which is user friendly and can be easily carried by the shooter. Agreement was reached that it required more thought to ensure people were confident in using it. SB to bring it back to the table and see what if any sponsorship he can obtain.

Action: SB

<u>Club plaque signage</u> – Quotation obtained for provision of signage with new logo, but getting into the thousands of pounds. Decision made to leave the design as it currently is.

## 11. CORRESPONDENCE

# a) ICPSA Suspension of Seven Persons

Dealt with under Item 4 above

#### b) BASC – Admissibility of Expert Evidence

Read by all for information purposes

# c) DTL weekend - complaint

Complaint received from Mr. R. Hails (39058) relating to alleged lack of angle posts at the

Down the Line Weekend held at Southern Counties Shooting Ground on the 19-21 June, and the response received by him from PJB and KN at the time. Both confirmed that angle posts were in position for the Championships. PJB had spent time with Mr. Hails explaining this, and dealing with the complaint. Another very experienced shooter was also present at the time.

Action: PJB to draft a reply

### d) Lakenheath – non payment of prize money - complaint

Complaint received from Mr. M. Beal (99232) relating to prize money he won in 2007 at Lakenheath CTC, but never collected. Mr. Beal was subsequently informed that the club have a policy of keeping winnings for six months only. PJB has spoken with Mr. Usher about this, and was taken around the club by him and shown three separate notices which stated the club's policy on uncollected monies, and has taken a photograph of same. All agreed that it should be a matter between the club and the shooter, and BDC will investigate this particular incident and report back.

## e) London 2012 – Shooting venue

Letter from Lord Coe to Captain P. Emby - read by all

# f) EYGC – England team selection- ESK

Subsequent to the last Board meeting, and following further discussion with other directors, TRB confirmed that it had been agreed to fine the ground £3 per head. An invoice has subsequently been issued to them.

# g) Towergate

Letter received from Matthew Norman, Senior Account Executive, dated 25th August expressing their disappointment on the Board's decision to change the Associations Insurance Providers back to Perkins Slade with effect from the 1st September 2009. TRB subsequently had a telephone conversation with Paul Edwards, Sales Director of Towergate, on the 27th August explaining our reasons for this. Paul Edwards followed this up with an acknowledging e-mail.

# h) CPSA/British Shooting/NATSS/Daily Telegraph

Letter received from Mr. W. MacLennan on 16th August, and subsequent reply from TRB dated 22nd August. Self explanatory

# i) NATSS/Sport plan

Reply from Phil de Glanville of Sport England thanking TRB for his e-mail of the 14th August regarding our withdrawal from the NATSS project.

**j)** Peter Marshall – date to be arranged by PJB for a meeting to discuss BASC's possible involvement with our coaching courses.

Action: PJB

# k) Incorrect allocation of trophies at BO ESP

Correspondence received from two families affected by incorrect allocation of trophy at BO ESP/STR. CPSA made aware of problem on return to Head Office following competition. TRB to write to 5 people (3 in Colts category and 2 in Junior category) regarding trophies, medals and badges which require re-allocation. The problem arose because an important piece of software normally run at Head office prior to leaving for the event, and which automatically checks categories against dates of birth etc, had not been run.

Action: TRB to reply

## I) Corporate Instructor days/Safety Officer courses

Correspondence received from Keith Stoker. Agreed that it should be taken forward to the October Board meeting when the Academy is being discussed in fuller detail.

#### 12. REGIONS

North: Nothing to report

South West: Nothing to report East Midlands: Nothing to report

#### West Midlands:

N. Marsden had requested consideration be given to increasing the speed of ESK targets. PJB replied that this subject had been discussed previously, and it had then been agreed to leave it unchanged. It is usually only a few of the top shooters who requested it, and is therefore not necessarily what the majority of ESK shooters want. Additionally, it would have to go before the ICTSC for their consideration because of implications on the Home Internationals and should they reject any change, it would once again make us out of step with the other countries. To date CF has only received one e-mail requesting it, although 25-30 people have mentioned it. It was agreed that it would be taken back for discussion at Regional and County Committees before possibly being referred to the Skeet Sub Committee. CF also enquired whether it would be possible for all scores to be included when calculating the Top 20 shooters in each discipline.. For classification purposes, 10% of scores below the Raw average are discarded, except in DTL and ESK where the figure of 5% is used. It was generally thought this was not a good idea.

# South East:

- i) NH reported on a meeting at Guns Up CPC in September where they asked CPSA to attend. Gary Ward from Sussex County Committee and Paul Rendell gave a presentation about Clay Pigeon shooting, the Sussex CPSA and HQ. It was very well received.
- ii) Headley Help for Heroes Charity Shoot was a great day with a good sum of money raised for the charity.

## 13. <u>AOB</u>

a) Correspondence had been received from Brigadier J. Smales of the Army Cadet Force relating to shooting for his cadets, together with a 5-6 page document on which he would like our opinion. He has requested a response within the next 14 days, as he has to submit it within a tight timescale.

# Action: PJB to e-mail to all Directors

b) KN requested a definitive ruling on which County a member is deemed to live in and therefore appears on their membership card. PJB stated that a member is regarding as residing in the County where they "lay their head" ie geographic location of home, not where they pay their council tax.

The meeting closed at 4.25 pm