



The future of our sport

DRAFT BOARD MEETING MINUTES

of the meeting of the
CPSA BOARD OF DIRECTORS

held at

Edmonton House ♦ Bisley Camp ♦ Brookwood
Woking ♦ Surrey GU24 0NP

on

16th January 2007

PRESENT:

Mr TWD Blaney	Chairman
Mr WA Heeks	Vice Chairman & Regional Director – North
Mr PJ Boakes	Chief Executive
Mr NT Bough	National Director
Mr BD Curtis	Regional Director – East Midlands
Mr AJ Kirkland	Regional Director – West Midlands
Mrs T Meston	Regional Director – South East
Mr KJ Newton	Regional Director – South West

GUESTS:

Mr JG Perry	Operations Manager
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MINUTES SECRETARY:

Miss Penny Lewis

WELCOME:

TWDB welcomed everyone to the meeting.

APOLOGIES FOR ABSENCE:

None.

MINUTES OF MEETING HELD ON 29th November 2006

Proposed by WAH and seconded by KJN.

MATTERS ARISING:

None

ITEMS FOR ANY OTHER BUSINESS:

- a) Provision of water and fruit at Championships
- b) Kingsley Moor
- c) Latest rule changes

CHIEF EXECUTIVE'S REPORT:

- a) **Communication Problems:** Problems had been experienced for nine days during December, as a consequence of the BT line being sliced through, somewhere in the local vicinity. E-mails sent to HQ were not received during that period. PJB asked the Board to convey this information to their respective Regions in the event of any complaints from members who had not received the normal prompt response.

ACTION: ALL

- b) **HQ Staffing:** PJB described the current structure at HQ, with visual aids. During the meeting the Board learned that Jerry Parks-Young had resigned. It had been suggested via the S E Region, that a receptionist/telephonist be employed to field all incoming telephone calls, with a view to releasing other members of staff from constant interruptions. PJB advised that this had been considered and was ruled out as not being a practical or an economical solution. Directors were asked to share the information regarding the structure with Regional and County Committees. Copies of the visual aids were requested.

ACTION: PJB

- c) **GBTSF/2012 Olympic Venue:** Two ISSF representatives had looked at the Woolwich site and also visited Dartford, to determine

suitability. Despite concerns that the site is too small, LOCOG declared their intention to proceed with the present plans. PJB has sent details to Gary Smith the Firearms Licensing officer who will be signing off the site for the Metropolitan Police, asking for his comments, Frank Haxton, who was formerly in charge of all MOD range safety for rifle and pistol and Adrian Whiting acting chairman of Firearms and Licensing for ACPO. PJB confirmed that if the go ahead is given for Woolwich, we will embark upon an intensive campaign of contacting all Members of Parliament, all Members of the House of Lords, the Press, the Media along with all Local Residents and any Interested Persons and Interested Groups, to advise them of the proposed plans, which will be in total contrast to the guidelines of the National Governing Body in respect of Safety and will fail to conform to the declared intention of providing a Practical Legacy.

ACTION: PJB

- d) **Computer Software:** An order for a new programme has been placed at a capped total cost of £20,000. The programme will be run alongside the existing one until it is firmly established. WAH enquired if Directors should know how to use the shooting programme; PJB felt this was unnecessary although he was very willing to provide a demonstration. BETA testing has been organised with specific ground owners.

ACTION: PJB

- e) **Regional Ground Owners' Meeting Dates:** These were arranged for 1st October (East Midlands), 8th October (West Midlands), 15th October (South West), 22nd October (South East) and November (North) [exact date to be confirmed]. Venues to be advised.

ACTION: PJB/ALL

- f) **Regional Seminar Date:** 27th June at Edmonton House with a Dinner arranged for 26th June (venue to be advised).

ACTION: ALL

- g) **Premier Plus Ground Owners' Meeting:** No date arranged yet as PJB wishes to meet with all the ground owners regarding the BETA testing and this cannot be finalised until the computer programme is available. PJB suggested holding it on the same day as the Regional Meeting to which the Board agreed.

ACTION: PJB/ALL

FINANCIAL UPDATE

- a) **Management Accounts Review:** PJB advised that almost all of the £70,000 of approved use of 'reserves' had been spent as directed. The year end result is as expected and awaits confirmation following the formal year end audit.
- b) **Financial Review of Fiscal 2006:** TWDB advised that a detailed review is being prepared in order that all variations and any significant increases or decreases are understood in readiness for questions that may be posed by Members at the AGM.

ACTION: TWDB/PJB/BY

"What If" Financial Models: The new Membership Fees have been implemented. BY has prepared the requested analysis showing a variety of scenarios. So far there has been little adverse reaction and a lot of support for the decision. The Board acknowledge that it is imperative that Members receive the level of service expected and that any complaints are immediately investigated and resolved with a summary brought to the attention of The Board on a regular and routine basis. A summary of the 2006 Complaints is to be made available for the AGM.

ACTION: JGP

SPONSORSHIP

Ben Glazier had been given a limited budget of £1,000 for a sponsorship project. He is preparing a report that will be shared with The Board along with any recommendation with regard to how to proceed with the PR Marketing programme.

ACTION: PJB

PROTECT OUR SPORT

TWDB asked The Board's opinion about possibly relocating from Edmonton House to a single building along with the NRA and NSRA, irrespective of whether there is an amalgamation of the three NGB's. The Facilities Manager of the NSRA is drawing up a draft plan for consideration. The Board were in agreement to review any proposals that are forthcoming. A visit to the proposed location was considered essential before any decision could be made.

ACTION: TWDB/PJB

The NRA has provisional plans regarding the possibility of a major redevelopment of the Bisley site. Edmonton House is a strategic component of such a redevelopment.

IMAGE

- a) **CPSA Name Change:** PJB's article in Pull Magazine has produced some response, predominantly from those opposed to the change. The decision will be put to a vote at the AGM. PJB confirmed that this proposal is being conducted in accordance with the Association's Articles. PJB will comment again in the next edition of Pull Magazine and will provide guidance to Members on how their vote might be registered even if they are unable to attend the AGM.

ACTION: PJB

- b) **Non-Members in Registered Events:** A final review was conducted of the rules and penalties. The Board reconfirmed their satisfaction with what has been agreed. The changes will be included in the new software programme.

ACTION; PJB

- c) **Misplaced Score Cards:** A final review was conducted of the rules and penalties. The Board reconfirmed their satisfaction with what has been agreed. The changes will be included in the new software programme.

ACTION: PJB

- d) **Championship Structure:** The proposed changes to the British Open Sporting, to first past the post, changing the date of the Dougall Memorial to the Friday, the English Sporting to the Saturday and reducing the entries for Skeet on the final day were all agreed and this will be made clear in the next edition of Pull Magazine. Additional income of £1 per head will be given to ground owners for the provision of fruit and water at the Major Championships.

ACTION: PJB

JGP advised the possibility of having a CPSA brand of water but this had been decided against, with ground owners having their own preferred suppliers, although it was considered a possibility for the World Sporting in 2008.

ACTION: JGP

- e) £6,000 worth of new banners will be required this year. PJB advised he was leaving this until after the AGM, due to the possibility of a change of name.

ACTION: PJB

- f) **Central Southern Region:** Berkshire is to put a proposal to the AGM that they be allowed to move from the South West Region to the

South East Region. PJB had consulted with Malcolm Martin who advised that it is the CPSA Board of Directors who defines the boundaries.

ACTION: PJB

- g) **Regional Initiatives:** As a continuance of the programme we agreed in 2006, whereby the Regions would put up a sum and CPSA HQ would match the amount, (up to a maximum of £1,000 per Region), The Board agreed to extend the initiative during 2007. PJB requested that he have prior notification of any initiatives to be undertaken.

ACTION: PJB

- h) **Increased Membership Fee Feedback:** Any feedback from Members will be welcomed.

ACTION: ALL

- i) **Start Shooting DVD:** JGP advised of an initiative and of our contribution to same along with other shooting organisations. Further information will be forthcoming as the initiative progresses.

ACTION: JGP

COMMUNICATION

- a) **Regional Updates**

South West: No meeting

North: WAH advised that the Region is in favour of a change of name. He also asked why the British Skeet Championship was to be held at Bisley to which PJB reminded him of the strict rota system.

West Midlands: No meeting

AJK raised the matter of Kingsley Moor where he had made a further visit as requested by The Board with a member of Staffordshire CPSA. They noted that much improvement had been made with protective clothing being worn and all stands manned by referees. He had met with Andy Harrison to discuss the next stage. He asked that Day Passes be managed by HQ as some are being used. He also requested that a letter be sent to the ground congratulating them on the improvements which PJB agreed to do.

ACTION: PJB

East Midlands: Whilst no meeting had been held BDC had attended three AGMs and he reported Lincolnshire's disappointment that the DTL was to be held in Northampton.

JGP referred to a letter from Mr G McCann regarding shooters who have represented their Country shooting in lower classes. The Board considered that shooters awarded a badge should be entitled to wear it and JGP agreed to respond to Mr McCann accordingly.

ACTION: JGP

South East: TM advised that Maylands Shooting Ground had applied for Premier Status. They had also applied to hold the Regional Inter-Counties, along with Bisley.

PJB and TWDB advised of their intentions to attend the Regional AGM on 7th March 2007.

ACTION: TWDB/PJB

Four Safety Courses had been held. The South East Regional Coaching representative had resigned but a replacement had been found.

In respect of the name change, Board Members confirmed that they are happy to accept forms of proxy if asked to do so, but will not initiate any. PJB will include this within his next article in Pull Magazine.

ACTION: PJB

- b) **English Skeet Selection Shoot Venue:** Correspondence had been received regarding the venues for this event. PJB to respond appropriately, advising that the rota system is in place and will continue to be the controlling factor.

ACTION: PJB

- c) Notification had been received that the ICPSA had suspended nine members and the SCTA six members. As is the agreed practice, the CPSA will support the disciplinary action of our contemporaries.

ACTION: ALL

- d) Ireland is asking the other Associations if they will increase the Ladies, Juniors and Veterans teams to three where appropriate. Although England can provide the numbers required, the other countries' positions are unknown. It was felt that unless at least three countries can guarantee that they will put forward a full team in these categories, CPSA will not support the proposal. This action would cost approx £3,000. PJB agreed to convey the Board's thoughts at the next ICTSC meeting in February.

ACTION: PJB

- e) Dennis Webb has been seeking advertising for his web site. PJB will respond accordingly.

ACTION: PJB

EXPANSION OF MEMBERSHIP

The Membership Development Programme Report, circulated in advance of the Board Meeting, was discussed at length. The Board agreed that PJB should monitor and possibly re-examine the programme and recommend alternatives if appropriate.

ACTION: PJB

ANY OTHER BUSINESS

- a) NTB requested that the final rule changes relating to shoot off procedures, first bird established on Skeet, etc. be put on the website to clarify the situation.

ACTION: JGP

- b) BDC asked that following the change in rules, all grounds be written to regarding shooters standing in cages to view targets as owners seem unaware of this amendment.

ACTION: JGP

DATE OF NEXT MEETINGS

24 th	22 nd	24 th	11 th	30 th	18 th
March*	May	July	September	October	December

*AGM

The next Board Meeting and AGM will be held in the East Midlands at 9.00 a.m. and 2.00 p.m. respectively, venue to be confirmed.

There being no other business, the meeting closed at 2.10 p.m.



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