



The future of our sport

**DRAFT MINUTES of the MEETING
of the
CPSA BOARD OF DIRECTORS
held at
Edmonton House, Bisley Camp, Brookwood,
Woking, Surrey. GU24 0NP
on
Tuesday, 22nd May, 2007 at 09:05Hrs**

P R E S E N T:

- | | |
|----------------|---|
| Mr TWD Blaney | Chairman |
| Mr WA Heeks | Vice Chairman & Regional Director – North |
| Mr PJ Boakes | Chief Executive Officer |
| Mr T Bobbett | National Director (Co-opted) |
| Mr BD Curtis | Regional Director – East Midlands |
| Mr AJ Kirkland | Regional Director – West Midlands |
| Mrs T Meston | Regional Director – South East |
| Mr KJ Newton | Regional Director – South West |

GUESTS:

Mr JG Perry Operations Manager
Mrs JL Andrews Commercial Manager*

* Part of the Meeting

MINUTES SECRETARY:

Ms Penny Lewis

WELCOME:

TWDB welcomed everyone to the meeting, with a special welcome to Terry Bobbett who accepted the unanimous invitation of co-optation onto the Board of Management until March 08.

APOLOGIES FOR ABSENCE:

None.

MINUTES OF MEETING HELD ON 24TH MARCH 2007:

Proposed by WAH and seconded by BDC.

MATTERS ARISING:

None.

ITEMS FOR ANY OTHER BUSINESS:

Ball Trap
PR and Advertising

SPECIAL ITEM:

WAH expressed sincere appreciation to everyone for the proposal and for the unanimous vote that he be elected as a Life Vice President of the CPSA which he was awarded at the recent AGM.

CHIEF EXECUTIVES REPORT:

PJB provided a summary review for the period

Personnel – JPY

As previously reported, JPY has made allegations against PJB as relates to his experiences whilst employed by the CPSA prior to and subsequent to his resignation. The first stage of the Grievance Procedure has been conducted in accordance with the Associations established Terms and Conditions of Employment. Following the initial meeting with JGP/JLA, JPY has been advised that it has been concluded that there is no justification for his claims.

The next stage is for JPY to be invited to an interview with TWDB in order that he might appeal against the earlier decision and present evidence in support of the alleged claims.

It was reconfirmed that Croners continue to provide professional advice and guidance and are contracted to indemnify the CPSA on condition that the Association follow their advice and guidance at all stages in the process. It was also confirmed that there is no potential for individual liability by Members of The Board of Directors as they are indemnified through a separate insurance scheme.

ACTION: TWDB

World Sporting

PJB and WAH attended the World Sporting Championship in San Antonio, USA, (BDC also participated as a competitor). Meetings with certain Directors of the NCSA were held. Issues were discussed and agreements reached on how the USA could become a full member of the expanding ICTSC. The event was reported to have run smoothly. There was a noticeable difference in respect of the course setting from those events held in the UK. There was some discussion in respect of the entry fees and the classification system requires attention. TWDB requested that a formal report be prepared and circulated to Board Members.

ACTION: PJB/WAH/BDC

WAH stated that in his view in terms of team spirit, the English Sporting Team that he managed for this event was the best that he had taken to the USA. Unfortunately not all of the information regarding winners got through to the website in a timely manner and this will be addressed for future events.

ACTION: PJB/JLA

2012 Olympic Venue:

Following recent contact by Keith Murray, with the ISSF, it has been acknowledged that there is problem with regard to safety at Woolwich. A further set of drawings have been requested with shooting ranges repositioned. PJB has advised that even with the ranges relocated providing 275m in one direction, there is still a serious safety issue in another direction. Relocation within the Woolwich site cannot overcome the safety issues.

GBTSF/British Shooting support Dartford as the alternative location, as do NATSS, (the NSRA a member of both, openly favour Bisley as the alternative venue). The NRA is positioning Bisley as an Olympic standard facility that can be used as a 2012 Training Venue and for International Championship events thereafter.

A decision will soon need to be taken that will trigger the release of information regarding the irresponsible selection of a totally unsuitable site that is unsafe and will waste public funds if progressed.

ACTION: PJB

ICTSC:

In accordance with the amity that exists between the constituent bodies of the ICTSC, certain individuals from our contemporary governing bodies have been banned from participating in CPSA Registered Events. Legal opinion has been taken from our Honorary Solicitor. We will seek a second opinion from Farrers.

ACTION: PJB

It was intended that there be an ICTSC Meeting in July to progress the expansion. PJB will suggest to our contemporaries that this be postponed until November 2007 as we will be better positioned to apply sufficient attention to the specifics that need to be addressed.

ACTION: PJB

Meeting with Horse & Country TV:

H&CTV plan to produce a one hour programme on each of the British Championships, (DTL, Sporting and possibly Skeet). This will be undertaken at no cost to the CPSA. It has been established that the CPSA will own the material filmed. H&CTV are also prepared to produce suitable footage for use in presentations to potential Sponsors and for utilisation in Training Programmes. Material for use in any campaign to relocate the 2012 Olympics from Woolwich to Dartford will also be produced if required.

ACTION: PJB/JLA

TM commented that there is nothing on the website about the BSSC initiative of a National Shooting Week. It was agreed that this would be remedied.

ACTION: PJB/JLA

FINANCIAL UPDATE

Previously circulated Management Accounts for March and April were briefly reviewed along with the written commentary provided by Brian Yates. It was confirmed that the performance is in line with budget. Membership numbers are holding firm with some minor cause for concern regarding Clubman Membership. BY reported that our cash position is very healthy.

Reference was made to correspondence received from Clive Hames implying that financial information was on restricted circulation. PJB suggested that Directors might like to share the Monthly Management Accounts whilst attending and reporting at County and/or Regional Meetings to emphasise that we are a very transparent organisation. The only restricted information is the detail of the payroll which in accordance with The Articles of The Association is the subject of approval and review by the F&GP Sub-committee of The Board.

ACTION: ALL

Based on information which has materialised from discussions at recent NATSS meetings, PJB will be gathering some additional opinions and initiating a further meeting with Richard Doubleday/Perkins Slade. The NRA have declined to progress with 'the mutual'. The NSRA have signed up.

ACTION: PJB

KEY (STRATEGIC) ISSUES

As we embark upon the preparation of a Three Year Business Plan for The Association, The Board were invited to consider the five Key/Strategic Issues that have been used as the foundation for management of The Association in recent years and determine whether the list requires revision or prioritising, (currently the five are given equal weighting).

It was concluded that we have correctly identified the Key/Strategic Issues and that equal weighting is the most appropriate prioritisation. TB suggested rather than a listing we might present the Key/Strategic Issues in a circular format.

ACTION: TWDB

The Board were encouraged to consider and be prepared to discuss their vision for the future of The CPSA when we meet together with the Chairman and Secretaries of the Regional Committees on 26th June 2007. The Regional Directors should invite their Regional Committees to consider what they would like to see as a vision for The CPSA and the Chairman/Secretaries should be commissioned to present same at said forthcoming Regional Seminar.

ACTION: ALL

PROTECT OUR SPORT:

NATSS

TWDB/PJB provided a brief update following the NATSS Steering Group Meeting of 8th May 2007. Feedback from the NRA and NSRA Membership is reported to be very positive. KJN advised that contrary to what we have been told, he had been informed by a NRA contact that there is an underlying discomfort on the part of the NRA Membership as relates to a merging of the three Governing Bodies.

Funding has been established to cover the anticipated costs of the programme, including utilising the services of a Facilitator. We anticipate that Roger Morland/Performance Matters will be the appointed as the Facilitator, assisted as appropriate by Neil Tunnicliffe/Wharton Consulting. The potential for unification of the four Governing Bodies of Clay Target Shooting is to be progressed in parallel to the potential unification of the three Governing Bodies of Target Shooting.

As previously agreed, the CPSA Membership will not be approached for a decision on the unification until the Facilitator has progressed to a point where he is able to prepare a presentation that will satisfy The CPSA Board to support a decision in favour, however, meanwhile opportunities should be taken by Board Members to gather opinions from Members on the principle of a unification of the Governing Bodies of Target Shooting Sports. It is particularly important to obtain specifics, (be they for or against), that can be fed back to the Facilitator via the NATSS Steering Group.

ACTION: ALL

The NSRA are reluctant to share a facility with the NRA and CPSA at this time. The NRA is comfortable with sharing a facility with the CPSA and discussions in this regard will be progressed between PJB and the NRA Secretary General Glyn Alger.

ACTION: PJB

A further meeting of the NATSS Steering Group is scheduled for 14th June at 10:00Hrs. This will be followed at 13:00Hrs by a further session with the staff of the three Governing Bodies which is intended to provide an informal forum for them to be updated on what is happening. The meeting will be held at the NSRA facility. It was suggested that our Board of Directors nominate someone else to attend both the NATSS Steering Group Meeting and the informal gathering of staff along with PJB and TWDB, (JGP will also be in attendance as Secretary to NATSS). TM was nominated to represent The Board alongside TWDB and PJB.

ACTION: TM

Commercial Activities

JLA was invited to join the meeting to provide an update on the various commercial activities that she has been engaged in since taking up office as Commercial Manager. The launch of The Academy, Sponsorship, Pull Magazine and the Web Site have all been the subject of significant attention as has the CPSA image at the 2007 Championships. Previously disjointed activities are now part of a managed programme. The only restriction at this time is the availability of adequate funds. WAH made a proposal that £15K be allocated from reserves. PJB proposed that for the moment, funding be allocated by him from the operating profits. If it is deemed necessary, he will approach The Board for additional funding.

ACTION: PJB

I M A G E:

AGM Review

The Board reviewed the proceedings of the AGM, specifically the two votes and the potential affects of the decisions reached. It was confirmed that whilst some Members continue to make contact with regard to the decisions that were reached it is appropriate to draw a line and move on.

ACTION: ALL

AGM Minutes

Some Members in attendance at the AGM claimed that they had not been able to access the 2006 AGM Minutes and were therefore unable to comment on the accuracy or otherwise. It was agreed that the 2007 Minutes would be posted on the web site within a month of the AGM.

ACTION: PJB

2007 English Sporting Championship

BDC reported a brilliant weekend with excellent refereeing. AJK reported some problems owing to the terrain at Doveridge not being flat, which resulted in some problems with the timekeeping later in the day. The drinking water was well received, but supplies of fruit were not particularly well appreciated. A letter of appreciation has been sent to Doveridge. A report will be sent to PULL Magazine.

ACTION: PJB/JLA

It was suggested that consideration be given to the different classes shooting on different days. PJB expressed the opinion that it would be impossible to encourage shooters to participate on specific days, it was also commented that ours is one of the few sports, where different classes can participate together and this in turn creates a sense of occasion for the lower class participants. The proposal could be shared with the Disciplinary Advisory Panels.

ACTION: PJB

2007 ABT Championship:

TB congratulated KJN on the presentation of his ground which was, as usual, superb. Unfortunately, the weather was appalling. There was an issue over one trap that required repair, which was carried out over night and a single issue over squadding. It was decided against running two Major Championships over the same weekend in future.

An article will be written for PULL when mention will be made of the squadding problem.

ACTION: PJB/JLA/GMD

Pull Magazine – ‘Fit To Shoot’

The Board discussed and agreed that the article by James Daemon/Synergy Solutions was totally inappropriate and should not have been included in our house magazine as it delivers the wrong message about our sport.

This will be discussed with Bourne Publishing as part of the contract renewal negotiations. There will be a degree of content vetting introduced.

ACTION: PJB/JLA

FITASC Levies:

The FITASC Levies were discussed and it was agreed that there would be no change from the £7.00 for 2007 however; there will be a reduction to £3.00 for 2008.

ACTION: PJB

BDC referred to a letter received from Mr D Pointer regarding entries and levies. PJB explained how the funds are spent and will respond to Mr Pointer with a copy to BDC.

ACTION: PJB

Club and Ground Framework Review

Paul Rendell’s formal review was discussed. The Board were invited to provide their views on what is required to be a Premier Plus Ground. The responses are to be submitted within the next 2 weeks.

ACTION: ALL

COMMUNICATION:

Regional Updates

North – WAH advised no monies had been received regarding Regional Support. PJB agreed to resolve this and ensure that a mechanism is put in place to prevent a repeat next year.

ACTION: PJB

The involvement of Bobby Watkins in Ground Audits was questioned. It was felt that his priority should be given to expanding Membership. Involvement in Ground Audits has the potential to aggravate relationships.

ACTION: PJB

West Midlands – AJK advised that there had been no meeting. AJK reported that Doveridge is busy for National Shooting Week. AJK praised Bobby Watkins for his attendance and his activities at the British Schools Championships. Discussion regarding block Membership for students ensued. PJB will consult with our Insurance Brokers to see if there is manoeuvrability from identifying specific individuals.

ACTION: PJB

East Midlands – BDC produced a report highlighting some confusion caused at the meeting which JGP explained.

South West – KJN advised there was an ongoing campaign by the Somerset Representatives on the South West Regional Committee to revert to an A & B team format for the South West Region Inter-County events and they, unlike the other 7 counties, refused to accept the majority view.

South East – Berkshire had been welcomed to the Region following their move from the South West Region. Johnny Walker may possibly take over as Skeet rep on the Discipline Advisory Panel. The safety courses were well attended. Comments had been made that whilst the Grand Prix was mentioned on the home page of the website, it referred to Olympic Skeet and not English Skeet, this had caused confusion and some anger from those shooting English Skeet. A further complaint had been received at HQ from the Winstanley family as we had failed to note that Craig, their sixteen year old son, had won the World Junior Sporting title, managed to get into the super final and we had not acknowledged this on our web site. JLA apologised for this omission and asked for people to contact her with any offers of help if she misses something or makes an error whilst she is still trying to get to grips with her role. TM was pleased that the grounds are putting on events for National Shooting Week and she has been successful in obtaining some local press coverage.

PJB reminded everyone that people will be chosen from the Regional Committees to act as Safety Officers, etc. BDC requested a letter be sent to all Regions explaining this fact.

ACTION: PJB

EXPANSION OF MEMBERSHIP:

Statistics

PJB advised that feedback with regard to the Membership Fee increase has been very encouraging and supportive. There has been a very slight drop in respect of Clubman during the subject period.

TM commented on a problem when she had requested Bobby Watkins and the mobile unit for attendance at the Essex Gun Club Masters. It seems that there was a breakdown in communications and the requested support did not materialise. PJB advised that he was unaware of the incident and will investigate and ensure that there is no repetition.

ACTION: PJB

ANY OTHER BUSINESS:

Ball Trap

TB highlighted some confusion about the rules for Ball Trap for various competitions with the ages for Vets and Super Vets changing between 55 and 60. PJB explained that ISSF do not have a Vet category and how the present age limits have been agreed. The official CPSA rule with regard to age limits in line with all other England teams is 60 but Regions and Counties are allowed to choose their own age limit. A discussion followed where it was agreed that to make it consistent a rule would have to be put in place right across the board and it was proposed that this topic be put to the ABT Discipline Advisory Panel. It might well be prudent to take into account the BICTSF views on this discipline.

JGP will provide the Recommendations from the Rules & Referees (Section 5) Sub-Committee for the next meeting.

ACTION: PJB/JGP

The Academy

The Board were also invited to submit their views and expectations of The Academy. Responses are to be submitted within the next 2 weeks.

ACTION: ALL

MEETING CONCLUDES:

DATE OF NEXT MEETING

24 th	6 th	30 th	18 th
July	September	October	December

To be held at Edmonton House commencing at 9.00 a.m.

NOTE:

In the event that an allocated action has not been completed by the time of the next meeting, it should be brought to the attention of The Board or it will be assumed that all allocated actions have been completed.



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