

# BYE-LAW PURSUANT TO ARTICLES 34 & 52 OF THE ARTICLES OF ASSOCIATION OF THE CLAY PIGEON SHOOTING ASSOCIATION LIMITED COMPANY NUMBER 3146770

## REGIONAL COMMITTEE BYE-LAWS

[adopted at the Annual general meeting of the C.P.S.A. on the 21st March 1998 and amended at the  
AGM on the 26th March 2011, 29<sup>th</sup> March 2014, 28<sup>th</sup> March 2015 & 19<sup>th</sup> March 2016]

### TITLE

1. The ("insert region name" as applicable) Regional Committee of the C.P.S.A.  
"North of England" "West Midlands" "East Midlands"  
"South West" "South East".

Regional Committee meetings shall be supplied to the Officers of the Board or CEO on request. All members of the Regional Committee (except ex-officio members) shall retire at the RAGM next following their election and may be eligible for re-election.

### AIMS

2. [a] To promote the sport of clay target shooting within the Region.  
[b] To advise and assist on all matters relating to clay target shooting within the Region.  
[c] To allocate the various Regional championships.  
[d] To arbitrate on any disputes that may from time to time arise in the Region which may be referred to the Regional Committee (the Committee) by the County Committees, Affiliated Clubs or Individual members within the Region (save that any dispute falling within the ambit of the disciplinary procedure provided for in the Articles of the Clay Pigeon Shooting Association Ltd. (C.P.S.A.) shall be dealt with as therein provided and not by the Committee).  
[e] To define, publish and operate an acceptable selection procedure for the various Regional teams.  
[f] To assist and advise the Board of the C.P.S.A. of the requirements and state of the sport within the Region.  
[g] To elect representatives to serve on such outside bodies as shall from time to time be deemed necessary.  
[h] To actively encourage and promote the formation and/or continuance of County Committees of the Association for the C.P.S.A. Counties within the Region.

### STRUCTURE

3. The Committee shall consist of two representatives from each of the C.P.S.A. designated Counties within the Region. From these previously elected County representatives the Regional Annual General Meeting (RAGM) will elect a Chairman, Vice-Chairman, Secretary and Treasurer (hereinafter called the Officers of the Committee). The Committee shall have power to co-opt such additional members as shall be deemed necessary. Only the two representatives from each constituent county shall have the power to vote. The Regional Director for the Region will sit on the committee but will only be entitled to vote if he/she is also a duly elected County Representative. Only those members duly elected or ratified at the RAGM, or subsequently co-opted, may attend the Regional Committee meetings (save that Officers of the Board, i.e. Chairman and Deputy Chairman, or their appointed representatives, shall be ex-officio members of the Committee). The Committee shall meet a minimum of four times in any calendar year and C.P.S.A. members who wish to sit in attendance to observe may be allowed to do so if, within the duly elected Committee, there is a majority in favour. Six members of the Committee shall constitute a quorum. Minutes of all

### QUALIFICATIONS

4. Officers and Committee members, other than ex-officio members, must reside within the Region and must be paid up Individual members of the C.P.S.A. All must be of 16 years of age or over.

### ELECTIONS

5. [a] To the Regional Committee: The RAGM shall ratify the election of Committee members nominated by the County Committees within the Region. When a County Committee is either not established or has failed to nominate its representatives, then the meeting may accept nominations from the floor for members to represent that County. Absolute priority will be given to members residing in said county. Members nominated from the floor of the RAGM must be present or have previously expressed their willingness to serve on the Committee, in writing, to the Regional Secretary. Nominations for the election of Officers of the Committee may only be made from the floor of the RAGM and Officers of the Committee may be selected only from elected Committee members as above. When more than one nomination is received for each vacant position a vote shall be taken at the RAGM. All elections will be on the basis of "one vote per member per post". Only paid up Individual members of the C.P.S.A. resident in the Region and present at the meeting shall be entitled to vote. Voting may be by show of hands or by ballot according to the will of the meeting. Elected Officers and Committee members shall hold office from the end of the RAGM.

[b] To outside bodies: Members to serve on outside bodies shall be elected from members of the Committee or from co-opted members as required. The Committee shall offer those so elected the option of remaining as fully active members of the Committee or, to reduce their workload, to continue to serve as ex-officio members of the Committee. When a member elected to an outside body opts for ex-officio membership of the Committee, then the County which he represents shall be invited to nominate a replacement to serve on the Committee. The replacement shall automatically receive the voting rights of the representative they replace.

### EXPENSES

6. Unless previously agreed by the Committee it is understood that all members' activities for the Region shall be on a purely voluntary basis.

### GENERAL MEETINGS

7. [a] Only Individual paid up members of the C.P.S.A. resident within the Region shall be entitled to attend Regional General Meetings and shall be entitled to speak and, with the exception of members under 16 years of age, shall have the right to stand

for office and to vote. Officers of the Board, or their appointed

representatives, and the Regional Director for the Region shall be entitled to attend, but not to vote (subject to the provisions contained in paragraph 3), at all Regional General Meetings.

[b] The RAGM shall be held in the month of January (or as soon thereafter as possible so long as it is not held fewer than 14 days prior to the Annual General Meeting of the C.P.S.A.) at a venue within the Region to be determined by the Regional Committee. A Regional Committee may agree at its AGM to hold an earlier AGM in succeeding years to suit the convenience of its members.

[c] The Committee may decide to call a Regional General Meeting (RGM) at such time and place and for the determination or consideration of such matters as it thinks fit and shall give at least 21 days' notice from publication date in the Association's magazine PULL!, or on the CPSA website with the sanction of the Board, of the time, venue and agenda, to all members resident in the Region and entitled to attend and vote at such General Meeting. No other matter(s) may be voted on at the RGM.

[d] On a petition signed by not fewer than twenty Individual paid up C.P.S.A. members resident within the Region being presented to the Regional Secretary, detailing the matter(s) to be considered, an RGM shall be called forthwith but giving at least 21 days' notice from publication date in the Association's magazine PULL!, or on the CPSA website with the sanction of the Board, of the date, time and venue as determined by the Regional Committee, together with the agenda. No other matter(s) may be voted on at the RGM.

Whenever possible proposed alterations to these Bye-laws shall be published in Pull! or on the Association's website with the notice calling the AGM.

[b] These bye-laws are intended to govern the members in the organisation of the C.P.S.A. activities within the Region and shall be read in conjunction with and subject to the Articles of Association of the C.P.S.A. and shall operate in so far as is consistent with the same but in case of inconsistency the Articles of Association of the C.P.S.A. shall prevail.

## FUNDS

8. The Committee shall have a bank account designated the \* "(as applicable) Region of the C.P.S.A." and the Treasurer shall keep and present to the RAGM true and proper accounts of the Committee's receipts and expenditures prepared with a year of account ending the 31st December each year or on another suitable date agreed to at an earlier RAGM. Such accounts shall be reviewed by a person approved by the CEO and copies shall be available to members at the RAGM. Cheques to be drawn on the Committee's account must be signed by either Chairman or Vice-Chairman and Treasurer. In the event of the Regional Committee ceasing to exist, for whatever reason, all funds remaining will be passed immediately to Head Office where they will be designated (ring-fenced) in the Association's bank account until such time as the Regional Committee reforms whereupon they shall be returned to the Committee.

## POWERS

9. The Committee shall have the power to make such rules as they consider will be conducive to the good of the C.P.S.A. members and the management of the sport within the Region, but subject always to the decisions of the Board or instructions there from. All such rules or alterations to them shall be presented to the next RAGM for ratification.

## ALTERATIONS TO BYE-LAWS

10. [a] Alterations to these bye-laws may only be made by the Board, but they shall be subject to the approval of the Annual General Meeting of the C.P.S.A. in accordance with the company's Articles of Association.