

**DRAFT MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley,

On **Wednesday 17th March 2021**

PRESENT:

Dr J Martin (Teams)	(JM)	East Midlands Regional Director – Chairman
Mr W A Heeks	(WAH)	North Regional Director – Vice Chairman (Teams)
Mrs N Heron	(NH)	National Director (Teams)
Mr C Smith	(CS)	National Director (Teams)
Mr D Rollason	(DR)	Independent Director (Teams)
Mr M Machin	(MM)	West Midlands Regional Director (Teams)
Mr B Moorhead	(BM)	Independent Director (Teams)
Mr R Faulds	(RF)	South West Regional Director (Teams)
Mr J Sole	(JS)	National Director (Teams)
Mr John Leightley	(JL)	North Regional Director (Teams)
Mr I Parker	(IP)	Chief Executive
Mr S Oldman	(SO)	Operations Manager
Ms C Alger	(CA)	Shadow Operations Manager
Mrs L Vallance		Minutes Secretary

APOLOGIES: Mr P Saich- South East Regional Director

QUORUM: A quorum was declared present

CONFLICT OF INTEREST RE AGENDA: None

MINUTES OF LAST MEETING:

Proposed by MM. Seconded by NH. All were in favour.

MATTERS ARISING:

Review of English sporting cages: IP has sent the directors a final draft to view and report any objections.

British Open Skeet super final: MM & CS- work in progress

Accounts to be signed off by JM & WAH: JM- have not yet received the electronic accounts to sign. IP to chase up as a point of urgency.

Rule addition to book, used cartridges: CA to add in the rule with no penalty.

ACTION LOG:

Shot Balling Tests: JM- ongoing
To leave on Action Log.

Name Change:
Ongoing

Media Profile Update:
Ongoing

Consultancy advice re. Declining membership:
Postponed until Covid over.

ICTSF 2019 WESP Update (Prize Fund Payments): IP- at the ICTSC meeting, Eric Conway of Ireland agreed that if all countries put in who they thought was owed money and the amount, they would pay it out.
JM will keep the board informed.

Review of ESP Cages:
To be taken off Action Log

BO ESK Super final:
MM & CS- work in progress

Review Fast Trap classifications: DR gave the board an update of his and PS findings from data of the last 7 years. They had looked at the participation within the separate disciplines (ABT, UTR & OTR) which was slightly down but not significant. The next step is to look at the averages achieved and the cut off points and compare to recent years. DR explained that it was still work in progress and will come back to the board in the next few months with results and any proposals if needed. WAH asked what they were trying to do? DR explained that there were a high proportion of participants of elite or near elite capability which with the high proportion of high scores had skewed the data and had affected the averages and the cut offs. It was felt that this was making it difficult to get into A Class. WAH asked if another class was needed. DR answered maybe, maybe not. Will be looking to see if there is a problem and will come back with some options.
DR & PS- work in progress

Rule for cartridges:
To be taken off Action Log.

UPDATE BY CEO

IP thanked WAH as it was his last board meeting and thanked him for all his insight, information, guidance and help over the years. It was also SO last board meeting and IP thanked SO and wished him luck and enjoyment in his retirement. IP welcomed CA to her new position as Operations Manager and also JL as the new North Regional Director.

Memberships Overview: As of today, membership was 20,965 with more renewals steadily coming in. IP felt this was not too bad as grounds had been closed for 4 of the last 5 months.

Membership Advertising: a new advertising drive was to start in March with a monthly prize draw with prizes from sponsors such as SWATCOM and Musto. This will be open to new and existing members who join or renew in that month.

Staffing: Bobby had started back from furlough this week and was chasing up lapsed memberships.

Covid 19 Guidance: an updated CV19 guidance had been put out regarding the return to shooting from 29th March

ECHA: the issue on lead is gaining speed and is not going away. The lead summary document that had been sent out explained, from the EU's point of view, what ECHA and REACH were doing, gives the timelines and potentially how this will affect clay shooters. This will be an EU law but not clear, at the moment, what or if the UK government will adopt from the legislation.

Events: IP reported we are committed to attend the Game Fair at Ragley Hall and was hopeful to be able to run as normal as possible by end of July.

CPSA Awards: the idea of holding a virtual Awards in 2021 had been considered but it was felt that this would dilute the Awards that are due in Feb 2022. The feeling from HQ was to focus on running a bigger and better Awards in 2022 to celebrate a full calendar year of Championships this year. IP asked if the board had any thoughts? MM said this would be something to watch as there could be the possibility of restrictions or a lockdown next winter. IP said he would rather plan positively for the Awards next year and have a full calendar year of competitions but would have to manage any issues, if sadly, the government put the country into another lockdown in January. MM felt it would be good to have a big Awards and not to dilute it. JM said he felt that the CPSA's approach for this year should be to plan for the best, as members have had a year of disruptions and are used to having to adapt to changes at the last minute. WAH agreed it would be best to leave it until next year. JS said that IP had made a valid point.

All agreed to leave the Awards until February 2022.

Major Competitions:

IP confirmed to the board that the ICTSF World DTL is scheduled to be held in 2022 at Bywell and has not been postponed until 2023.

CPSA Championship venues for 2021: EO ESP- Barbury EO ESK- Eriswell
EO OTR- East Yorkshire EO STR- High Lodge DTL Weekend- Bywell
WESP- EJ Churchill BO ESK- Doveridge BO ESP/STR- Swinton
Estate EJC

Super Sporting Proposal: IP proposed to bring Super Sporting as a CPSA registered discipline, to gain classification in it and to maybe in the future, if popular, to run as a Championship. WAH said to give it a try. RF asked if starting from scratch would it be run under ESP classification for the first 12 months and then launch a

separate classification Super Sporting. NH agreed it was a good discipline to introduce but felt it should start as unclassified and shooters build their scores up from the beginning rather than confusing it with ESP. JM asked if this would affect the take up with C class potentially shooting against AA class. NH felt that most people these days want to just get out to shoot. WAH said for Super Sporting you would need 3 or 4 traps on each stand. RF said this would not suit all grounds but there were some who have a lot of traps. MM felt it great but should have its own classification. IP to put together details for the next board meeting.

To adopt Super Sporting a new CPSA registered discipline.

Proposed by WAH

Seconded by RF

All in favour 9 Against 0

OPERATIONS MANAGER: CA

Office: CA updated the board that as of the 29th March staff will be allowed back into the office if they wish. Staff are to be given Covid tests to take at home (on a Sunday and Wednesday) to prove they are negative before coming into the office. All staff should be in the office by the end of May. JM asked on what basis are staff being asked to take the test, is it up to them or are they not to come in if they have not taken it? IP said management had a duty of care for all the staff coming into the office.

Director Championship Attendance: Directors to let CA know which Championships they can attend.

England Team Co-ordinator: Nicola Briggs to start on 22nd March.

Championships: The new calendar has gone out and CA thanked Clare H for all her hard work. France have decided the European DTL will take place in June but after discussions it was decided that England will not be sending a team.

ICTSC Meeting: There have been a few changes. HI DTL now in September in Ireland but could change. The HI OT will be held in Wales not Ireland and HI ABT will now be held in England.

ICTSA World Sporting payments: CA reported that the ICTSA outstanding payments are being chased. IP reported that potentially action could be taken against Ireland as they owe the CPSA nearly £3K.

CORRESPONDENCE

CA brought an email from John Singleton to the board who had asked that the CPSA to cover the cost of engraving for the trophies he won at a National Intercounties. CA explained to the board that the CPSA do cover the cost for engraving apart from the HI Team trophies and to cover the cost of engraving all trophies would cost the CPSA thousands. NH said that the onus is down to the shooter, at the level John Singleton was talking about, to engrave the trophies themselves, not down to HQ. MM agreed with NH, but said if it was a National Intercounties then the County should do it. CA has suggested to John that he talks to his County or share the cost with the others on the team. MM said that Counties usually engrave team trophies,

but individuals cover the cost of their own trophies. JM asked the board if anyone had a strong opinion in favour of this suggestion.

In Favour 0 Against 9

CA to email John with the board's decision.

AOB

All board members wished WAH and SO well in their retirements and wished CA luck in her new position.

NH asked if anyone were free for the Wiltshire AGM on Zoom to boost numbers would be greatly appreciated. JS, MM and CS agreed to attend.

JM thanked WAH for the time he has put in as a board member and for his information and opinions he has shared. JM welcomed JL as the new North Regional Director and congratulated CS for being re-elected (with a record 1800 votes) for the National Director position.

JM said that he found it absurd that although CS had received a record number of votes, and was plainly popular with the member that in three years' time, they would not be given the opportunity to re-elect him because of the articles which limit director's tenure to 3 terms. JM asked if we could look at whether this was an appropriate rule which added value to our organisation. BM said in the UK sports body governance code which says it is best practice to limit the terms of office of Directors. JM said that it didn't seem fair for a popular director to be restricted after a fixed time and that it didn't matter how good or bad he performed over the next three years, the members who had voted for him would not be able to do so again. BM agreed with JM but said that it was best practice under sports body governance. JM said that there were likely to be many practices which we have which are not in line with that code. BM said he agreed with JM that we probably didn't follow all of the code but the three term rule is in line with best practice. JM said that a rule produced by a third-party body may not necessarily be best practice for our own needs and that, with the board's permission, he would include this point for further consideration at the next board meeting.

NH asked if looking at updating Articles in the future, if the size of a Quorum for Regional and County AGM's could be looked at as, especially holding on Zoom, numbers have been low, and a quorum has been hard to obtain. JM could not see a reason why not and suggested some minor changes rather than rewriting the Articles.

WAH thanked everyone he had worked with, and with regards to CA's promotion WAH said it was nice to see somebody getting promoted within the Association and for all to stay safe.

CA suggested that the AGM to be held on Sat 30th Oct. All agreed.

CA said that Sandie Buckler and Johnny Johnson were retiring from the SE region committee after 38 years and PS had asked if the CPSA could get something for them due to the time they had been doing the job. NH said she has had a meeting with PS, and she had suggested he contact the counties to put in a donation for a

present for them both and suggested the CPSA HQ put in a donation too. JM asked the board that a donation to be given from HQ. All agreed.

**** Meeting Closed 1.14pm ****

NEXT MEETING DATE:

Wednesday 5th May via Teams.

JM instigated a meeting to appoint a replacement Vice Chairman. JM asked if there was any interest for the position from the board members. MM voiced his interested in the position and NH supported him. MM's nomination was supported unanimously. MM to be appointed as the new Vice Chairman taking over from WAH. CA to organise the announcement.