

**MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley,

On Saturday 24th October 2020

PRESENT:

Dr J Martin	(JM)	East Midlands Regional Director – Chairman
Mr W A Heeks	(WAH)	North Regional Director – Vice Chairman (Via Zoom)
Mrs N Heron	(NH)	National Director
Mr P Saich	(PS)	South East Regional Director
Mr C Smith	(CS)	National Director
Mr D Rollason	(DR)	Independent Director
Mr M Machin	(MM)	West Midlands Director (Co-opted)
Mr B Moorhead	(BM)	Independent Director (Via Phone)
Ms L Saunbury	(LS)	Honorary Solicitor & Shotgun Licencing Advisor
Mr I Parker	(IP)	Chief Executive
Mr S Oldham	(SO)	Operations Manager
Mrs L Vallance		Minutes Secretary

APOLOGIES: Mr R Faulds – South West Regional Director

QUORUM: A quorum was declared present

CONFLICT OF INTEREST RE AGENDA: None

MINUTES OF LAST MEETING:

Proposed by PS. Seconded by DR. All were in favour.

MATTERS ARISING:

Refereeing registered Shoots in Cornwall: IP- This has been dealt with.

Regulations for ESP Stands: IP- RW has put together a review for the board to enhance the guidance for grounds in the different types of stands which are acceptable for ESP. These can be made from any material or design but must have the safety aspects to them, at a minimum, posts limiting the arch of fire must be in place, not a hoop! JM- and must distinguish between the size of the cage or enclosure and the shooting position. JM- I noticed that in RW's review it suggests that if you put posts in to stop arch of fire a hoop is acceptable which I don't think it is according to our rules? NH- I think that could be confusing. Yes, John I agree. Hoops are FITASC and cages / structures are CPSA requirements for English Sporting. To allow hoops with posts will lead grounds to push boundaries or use less cages.

IP- To write something up before the next board meeting and to send out to the board for approval.

ACTION LOG:

Directors email account issue:

BM still having problems. NH suggested that those still having issues to have mail sent to their normal email address. BM said that was happening already. IP said it had all been checked but no one sure what was going wrong.

To take off Action Log

Name Change:

Delayed due to Covid

Ongoing

Media Profile Update:

IP- Phoebe has been doing more to promote grounds each week. MM-definitely better. NH asked if all staff be put onto the website with an updated photo? IP- yes needs updating.

SO to update staff and directors photos on website

Consultancy advice re. declining membership:

Postponed until Covid over.

Shot Balling Tests:

IP- Has been delayed due to Covid and can't see it going forward any time this year.

Director attendance at Final Selection Shoot:

To review with calendar in 2021

Check with ETSF re. CG Selection:

JM- asked did we check? IP- we did there was no reply.

ICTSF 2019 WESP Update (Prize Fund Payments):

JM- there has been nothing from Ireland on the payments other than the chair calling for a meeting which never happened and also the ICTSF are not chasing it either. NH asked if there was a list of those who hadn't been paid. IP- Ireland couldn't produce a list of who had been paid or even a list of the winners. JM- ICTSF have indicated that they have given up on being able to get the money. NH suggested that the money needed to be sorted before holding another World ICTSF event or there is no integrity in the federation. JM said that they should know more in the next 2 weeks.

Review English Open OT Prize Fund:

NH explained to the board that at the last EO OT at NCSC the A class medals were presented incorrectly. BICTSF were running this CPSA EO and had decided to take out High Gun money. This meant that the high gun winner had to take the A class medals as well as the High Gun medals or they would not have received any prize money. It is clear in CPSA rules that high gun comes out of class and the next person down wins the Class prize and money in a Minor championship. DR said that this decision should not have been made. NH agreed but BICTSF were running the event not the CPSA. MM asked how the CPSA were involved with this? IP said the CPSA rules and regs are correct but BICTSF had not followed them. JM asked if there was anything the board could do regarding this issue?

NH & IP to sort out at the next BICTSF meeting and report back to the Board.

Revisit England Team Selection Process for DTL & ESK:

JM & IP had a meeting with the DTL subcommittee. IP explained that they are happy with the 3 selection shoots with the option to drop 1 or to just shoot 2 but asked that it be compulsory to shoot the English and the Dougall. The 4 top scores would be taken from a possible 6 shoots. JM said that all at the meeting had agreed to this. IP said that all agreed that the best way to get the strongest team would be formed once the scores were verified. Teams will not be self-selected.

CS has spent weeks emailing a process to the Skeet community and all but 1 want to go back to 2 shoots with all scores to count. They will tolerate their positions selected for them but do not want to drop a score. JM asked CS to put a document together with the decision that has been made and with names of who made the decision.

CS will provide his report early next week and put names against the decision

Review Regional funding for 2020:

MM- did not think there would be any this year. IP- yes there will be funding this year but to prepare regions that funding will not be as much next year. 2021 will be running at a deficit not a surplus due to Covid-19. JM explained that counties and regions this year would not have had as much expenditure this year which means things should balance out for next year.

UPDATE BY CEO

IP explained that there have been phone calls from grounds regarding the ever changing Covid situation and the new tier system. The CPSA guidance as it is, conforms with the governments guidance and as the sport is outside and a non-contact sport nothing has changed. Some grounds have asked for a statement from the CPSA, but this is more for business protection rather than factual.

Memberships Overview: IP explained that membership has been positive and increasing each month.

IP explained that due to the Covid situation the CPSA are working closer than before with the police, government, and other associations.

Registered Shoots: grounds have successfully restarted registered shoots and shooters are attending them.

Staff: everyone back working full time with half working from home due to government guidance. The IT and phone system has worked well transferring to those working from home. This way of working will not be changing soon, possibly until March 2021.

Membership Update: Grounds have reported that “have a go” family days are up which is good and CPSA might be able to pick up new members from this.

ECHA: A new enhanced legislation for the EU of lead over wetlands is being read the 1st week of November and potentially ratified by the end of November. This means Britain will adopt EU legislation due to Britain still in transition period over Brexit. If it is delayed and it passes after 1st January then we do not automatically adopt EU legislation, British government can then decide their own law.

The total ban of lead review process by ECHA has been postponed until early 2021, which means we will be out of the EU and the British government can then decide whether they want to adopt this law.

HR & Staff: Evelyn has this week resigned due to family situation and will be leaving in the next couple of weeks. A recruiting process is to start soon.

Annual reviews to take place in Oct/Nov. The team have done a good job under difficult circumstances.

Events: British Shooting show 2021 has cancelled and the Game Fair are saying they will be at Ragley Hall in July.

Major Competitions 2020: All were well supported with positive comments from the shooters.

BSSC: Is one of the CPSA’s biggest expense but has been value for money, especially this year. They have worked a lot with the government to get shooting back on through Covid, as well as working on the legal side with the EU or our government on lead and steel, and the legislation on the medical letters and a potential 10 year licence. They have been very good at getting information to the CPSA.

IP was contacted by Susan Bontoft, from Hull Cartridges, regarding a German ground, (Sheissplatz Shooting Ground run by Jacob Frohn Hoffen) who would like the CPSA to develop an ESP German championship.

COLT Category at National Intercounty Championships:

PS explained to the board that at an AGM it was mentioned a Team of Colts was taken to a National Intercounty Sporting and found there was no Colts Team Badge. There are badges for other categories but not Colts and felt that they are the ones who the CPSA should be encouraging. JM had spoken to Clare regarding this matter and she felt that very few colts come to these events to put teams together. We have a high gun Colt at National Intercounties, but we do not have teams. CS- That is why we have a high gun colt so they can win something. PS suggested a generic badge. NH agreed that a badge with no date or discipline on, just Colts High Gun Team could then be used each year for any discipline. JM- All those in favour to giving the colts something and work details out later.

For: 5 Against: 1

Guidance to County Committees running AGM's

SO had put together first draft for approval from the Board before sending out. NH- hadn't realised Zoom cost £120 and felt counties wouldn't spend this, but JM suggested that county AGMs could facilitate it through HQ. JM- Pete would not run the Zoom meeting from HQ he would give control to the county chairman. CS asked if that would be a lot of work for Pete? JM had only put it forward as Pete suggested it.

SO to clarify the workload with Pete this week, if so will look for an alternative, if simple then will just use the HQ licence. All agreed

CORRESPONDENCE

Request to review STR rules re Gun 1 remaining in that position on all 4 layouts:

(James Houlder) WAH suggested to put the feelers out to the sport Trap shooters to see what they wanted. CS agreed NH felt you would get too many different answers. CS suggested that you ask them A. would you leave it how it is? or B. would you like it where you rotate after each layout? but at least the shooters have been asked. NH- isn't this really a board decision after we have finished the discussion.

All agreed to leave it as it is.

Cornwall Committee question why Vets teams only 3 when number of Vets are increasing? Consider increase to team size: MM- Vets are asking for more representation as people over the age of 60 make up 49% of members. JM suggested that if you do that with Vets you will need to do it with Ladies as there are more ladies coming in.

MM & PS to look into the question of increasing the sizes of the smaller teams and report back at the next Board meeting.

AOB

CS questioned the process of the national director's elections as this year there are 2 positions, a 3year and a 1year post, at the same time. As candidates can only apply for one position, this means that if 2 people apply for the 3 year position the one with the least amount of votes does not get a director's position at all even if they have more votes than the person who wins the 1 year position. IP- the confusion is that there are 2 National Director position for election at the same time, but they are 2 different positions and members will be able to vote for each position separately. NH read out the CPSA articles for the election process of Directorship- "Each member shall have one vote for each National vacancy."

The consensus of the board was for it to stay as it is.

NH wanted to thank JM for all that he had done this year and pointed out that he had been the only one (and Kenji of course) who had attended all the National Intercounties. A clap from the Board!

**** Meeting Closed 1.08pm ****

NEXT MEETING DATE:

Tuesday 8th December at CPSA, Bisley