

**DRAFT MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On **Wed 15th Oct 2025**

PRESENT:

Dr J Martin	(JM)	E. Midlands Regional Director- Chairman
Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mr P Saich	(PS)	Southeast Regional Director
Mr R Faulds	(RF)	Southwest Regional Director (Teams)
Mr J Leightley	(JL)	North Regional Director
Mrs N Heron	(NH)	National Director
Mr C Smith	(CS)	National Director
Maj(Rtd) R Vallance	(RV)	National Director
Mr D Rollason	(DR)	Independent Director
Mr C Burrows	(CB)	Independent Director
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager
Mrs L Vallance		Minutes Secretary

APOLOGIES:

None

QUORUM:

A quorum was declared present.

CONFLICT OF INTEREST RE AGENDA:

None

RATIFY MINUTES OF LAST MEETING:

Proposed by NH. Seconded by CB. All in favour

MATTERS ARISING:

Super Sporting rule change update (CA):

CA said she was currently working on Rule Book 1 and these amendments would be added along with all other amendments due to be released on 1st December 2025.

Proposed increase in England team allowance for DTL & ESP (IP):

IP proposed an increase of the England Team allowance next year from £600 to £1,000 due to location

- ICTSF DTL Worlds held in New Zealand.
- WESP26 held in San Antonio, USA.

IP confirmed this increase had been budgeted.

All happy with the proposed increase.

Dedicated VSP Officer proposal (IP):

IP explained the proposal from NRA, for various organisations in the area to pay for a dedicated VSP office, would not be happening as the NRA and CPSA were the only organisations willing to fund making it too costly. As IP's home address is in Thames Valley, IP has queried if it would be viable to process all CPSA VSP's through them.

UPDATE BY CEO

IP reported the preparations for the end of the financial year audit and budgeting for next year was in progress. IP said it had been a good but challenging year for the association.

General Points

HSE restrictions on lead ammunition:

IP reported this continues to be work in progress. IP, along with BASC and BSSC, to attend a meeting with the Environment Agency before Christmas.

Government/Home Office(HO)- Public Consultation:

IP reported consultation is schedule this year, date TBC. The CPSA continues to monitor.

Gun Trade:

Reports from Gun Trade Association members is that trade is very quiet with causes being restrictions to licensing and also the economy.

Key Topics for Discussion

Championships:

- Planning for 2026 Championships has started.
- An expression of interest has been sent out and we are in the process of deciding where the non-rota shoots, such as Sporting shoots, will go for 2026.
- CB asked if there was an update on the Worlds Super Sporting in the US and should this be in the diary? IP said it is not in the draft diary but has been confirmed. It will be a separate event from the from the WESP in April and are looking to run in Northbrook on 3rd-6th Sept 2026.

Aimpoint- S2 review for use in CPSA registered shoots to help shooters with eye dominance condition:

IP explained to the board that the Aimpoint program, where shooters can opt in as an Aimpoint shooter for the collection data from registered/Championship shoots, would be going ahead. A promo film has taken place to explain the product and the program to CPSA members and is in process of being edited.

- NH wanted the rule clear that Aimpoint shooters would not be able to win classification cash prizes at registered shoots or win county/regional championship prizes.

Licensing & Legislation- Lead Ammunition Legislation:

IP informed the board of the continued discussions with government, trade and fellow associations regarding the proposed lead ammunition ban. Testing of cartridges was planned for this Autumn but IP reported that cartridge companies were already running into production & supply difficulties. RF has offered to run a test day at Owls Lodge when cartridges become available.

- NH asked if the North or Midlands were running test days? JL said there were no grounds who allow steel at the moment.
- IP reported Sweden have been shooting steel for over 20 years and have never encountered problems with ricochet or turning the area orange.
- CB felt the association had a responsibility to grounds and shooters to help manage the transition.
- MM asked what information were cartridge companies passing on from their testing? IP said the main issues the CPSA were interested in would be noise and performance.
- NH felt the association needed to provide safety aspects. IP said the CPSA would provide guidance for grounds closer to the time.
- CB asked if there would be any insurance issues with the fundamental change of materials used for the sport? IP stated shooters could shoot steel now and it would not negate their insurance.

FEO Training Days:

IP reported the FEO training days were going well and thanked CB for his voluntary work on these days. Discussions are underway with COP on how to develop the training in 2026, focusing mainly on shotgun and rifles.

CPSA Awards:

The board received a "Review and Proposals for 2026" paper prepared by Morgan (ME) for the boards feedback/approval.

- CS asked why voting numbers were so low in 2025? IP explained the voting process was structured differently in 2025 and members were only able to vote on one category on each login. Both CS and NH suggested members being able to vote on every category when logged in, rather than having to login each time for each category.

Action: IP to ask staff members involved, if voting could revert back to 2024 process.

- CB suggested building on JL's work on the video when planning details for the next awards. NH suggested using last years video to encourage table sales. JL said he could produce a short version.

Semi Auto use rule review:

IP explained the request, from a member, to allow semi auto squads in Trap disciplines as they felt deflectors/catchers do not work.

- NH felt that this was brought in due to potential safety issues. JM said this wasn't brought in for safety issues, more of an annoyance to other shooters.
- RV asked if there had been other shooters who had issues with deflectors/catchers? IP said no.

After discussions, the board decided there would be no change to the rule.

OPERATIONS MANAGER: CA

Proposed dates for 2026 Board meetings/AGM:

- NH unable to attend Wed 6th May
- Wed 5th Aug was confirmed

2026 EO FITASC/2026 Selection Shoots:

CA has been in discussions with Josh Millar regarding one or two BICTSF shoots to be considered for England Team selection. CA reaffirmed that for this to be considered by the CPSA, shoots must be in the CPSA format, must be 100 targets, no BICTSF membership would be needed and everyone to pay the same price. Josh will present this to the BICTSF board.

CA to update board at the next meeting.

England Team Managers:

- Rebecca Lloyd is standing down, an advert for the role to be put out after the board meeting.
- Julia Havill & Paul Tudge are to stand again.

12.06 CA & IP left the meeting

12.31 CA & IP rejoined the meeting

Proxy voting in Board meetings (MM):

MM queried how or when a proxy vote should or could be used? Should it be used during a debate when the absent director had not heard the discussion. IP said they would vote as directed but if something came up in the meeting they could use the proxy vote as they felt was fit, unless articles said different. NH said nothing should come up in AOB that should need voting on. A subject paper should be put in prior to the meeting so all know how they wished to vote. JL said it had happened in the past. JL suggested that if subjects are raised in AOB which need a vote, it should be moved to Matters Arising at the next board meeting.

NH agreed but insisted a paper should be provided so all board members were aware of the subject before the meeting.

Sub-committee & Board relationship (MM):

MM queried the role of a sub-committee who work on subjects given as the experts, if the board then alter the advice. NH stated that sub-committees were the workshop to come up with ideas but the board make and agree the decisions. JM said the board also had to take operations into consideration.

JM asked CA to find where the information is written on the process of sub-committees.

Return of IP to BICTSF Board (IP,NH,CA):

IP informed the board that he had returned to sit on the BICTSF board.

CORRESPONDANCE:

AOB:

JL- asked if there was a Health & Safety reminder email which could be sent out to grounds? IP agreed this would be good practice, especially coming into the winter months.

Action: HQ to put together an email.

DR- After the many cyber-attacks on various companies, do the CPSA have extra protection in place? IP said this information could be found in Pete's attached report.

CB- Asked when the independent directors would be reviewed, as did not appear on the agenda? JM said this would be added to the agenda after the nominations close for the National and Regional directors position which were due first. CA confirmed the independent director nominations were due to go out Nov/Dec.

****1.04pm Meeting Closed ****

NEXT MEETING DATE:

Wednesday 03rd Dec 2025 at CPSA HQ, Bisley.