

MINUTES OF THE MEETING OF THE CPSA BOARD OF DIRECTORS

Held at
CPSA, Edmonton House, Bisley

On
Wednesday 15th May 2019

PRESENT:

Dr J Martin	(JM)	East Midlands Regional Director - Chairman
Mr W A Heeks	(WAH)	North Regional Director – Vice Chairman
Mr C Smith	(CS)	National Director
Mr R Kibblewhite	(BK)	West Midlands Regional Director
Ms M Conway	(MC)	National Director (via Skype)
Mr D Rollason	(DR)	Independent Director
Mr Iain Parker	(IP)	Chief Executive
Mr S Oldman	(SO)	Operations Manager
Mrs S Watson		Minutes Secretary

QUORUM: A quorum was declared present.

APOLOGIES: Nicola Heron, Ben Moorhead, Richard Faulds, Peter Saich

CONFLICT OF INTEREST RE AGENDA:

None.

ORDINARY MINUTES OF LAST MEETING:

Proposed by WAH and seconded by CS. All were in favour.

MATTERS ARISING : ORDINARY MINUTES:

None.

ORDINARY MINUTES : AOB

BK referred to RF's concern in relation to some Grounds not paying out prize monies, and whether the Board felt that Grounds should be reminded of how this should be done. The Board confirmed the CPSA rules do not state how the prize funds should be distributed, and that betting and gambling legislation would have to be considered if the CPSA were to get involved. All Grounds deal with prize funds differently but it was agreed that the fund must be paid out in full.

All agreed that a reminder should be added to the information package that is given to Grounds at membership renewal, but that it was not a Board issue.

CS asked if Cheshire's funding request had been dealt with. IP confirmed it had. General discussion about the process for match funding requests, and that it was primarily dealt with at Region level, then referred to IP for review, who would

then make a decision, and refer the matter to the Board if and where necessary. JM confirmed that the CPSA will only match fund up to £500.

ACTION LOG

Establish clay scholarship co/charity :

Ongoing

Disability evidence draft policy wording :

BM has sent papers to IP, which IP and SO are currently reviewing

New Director GDPR training :

MC has completed the same, and has printed the certificate in relation thereto.

Directors email account issue :

BM is still having difficulty with his email. He does not receive the email when first sent and only receives the same once a fellow Director has replied to the initial email. Others mentioned similar issues.

UPDATE BY CEO

IP summarised his Update Report. IP thanked SO for his support over recent months, with taking on extra workload and assisting with the staff changes. IP gave a general summary of the new staff members, and confirmed they were settling into their new roles well.

The team is considering membership incentive programmes to encourage an increase in member numbers. Discussion in relation to a “3 months free” promotion on tags, being attached to trigger guards. This was considered a good idea, especially as the tags would sit at eye level as the customers viewed the guns in gun shops. Other options were leaflets in boxes, or sign up options at the till, but all felt that was too much extra work for shops, that leaflets may be discarded by the customer, and that the idea of tags was a good way forward. The buyer would then contact the CPSA to gain the free 3 months, with potential to convert to full membership afterwards.

All agreed that IP and staff should design, create and issue the tags.

Discussion in relation to finances, and costings for tasks – by example it will cost approximately £1,300 to post out the CPSA Rule Book. BK asked who the 2018 Review booklet was aimed at, and SO confirmed it was for a wide range of the membership, but that low numbers were printed so it was handed out at events such as the AGM's.

Summary of Championships, especially ongoing conversations with Blaser in relation to future events. Brief conversation in relation to speculation over “super sporting” and that there was nothing in the Rule Book in relation to the same.

Eight Grounds have expressed an interest in hosting Championships in 2020.

48 members have signed up at the Northern Shooting Show.

The 2020 Awards Event has been confirmed for Saturday 1st February.

The Coaches Day format will be changed, in order to keep Edgar Brothers involved.

SO suggested a visit rather than attendance to the British Shooting Show in Liverpool in November, to see the response to an event at that time of year.

Legal/Medical – discussion papers are with the Government and Home Office. It is planned there will be a meeting with the Government before the summer recess. Home Office guidance will review the BSSC's recommendation paper, including the possibility of a 10 year licence, medical evidence having a standardised procedure across the country. This is a challenge as each constabulary has the right to implement HO guidance as they see appropriate. MC pointed out that the UK shortage of GP's may increase the problem of opposition to increased workload. IP will feedback BSSC discussions.

General licence Revocation issue : the Board expressed surprise at Natural England revoking the licenses with little to no warning. It will affect some members and any queries will be dealt with on a case by case basis.

OPERATIONS MANAGER

SO discussed the disability evidence policy, and the 2 tier membership option. Of the current 200 disabled members, only 10-15 of those compete in a disabled category. The policy was therefore being reviewed.

NOISE ISSUES

BK and DR had requested this topic be included. JM has been considering the issues, impact and responses for the last 3 years. IP and SO/RW will put together an information document to provide support, knowledge and contact and will distribute it to the Board for consideration. The overview will be "What to do if there is a complaint". IP has also created a basic contact sheet for Grounds to use. JM confirmed it was vital that Grounds register a complaint with the insurer – Romero – as soon as a complaint is made, in order that the Ground is covered by the policy. The Ground should not leave it until any complaint is followed up – they should report it immediately. If a Ground receives a complaint, and advises the insurer, they should inform the CPSA also.

MEDIA PROFILE AS THE NGB

JM raised this for the Board to consider, as other governing bodies post or share relevant articles on their social media platform. General discussion on whether the CPSA should be doing the same, and the Board felt it was only necessary if the news articles were relevant to the CPSA, which in turn could limit the content of what they felt worth sharing. Discussion about different options, such as weekly newsletter, re-posting and sharing articles, and likely increase in profile for the CPSA. IP agreed to consider the same, how to present or share information, and how often to update social media. All agreed a vote was not required, as it was a PR/social media concern.

COUNTY COMMITTEE AUTHORITY

Correspondence was discussed, along with the methods that are used at different County events. The County Committee cannot go against the CPSA rules, and there was consideration as to how trophies and medals were awarded, and whether it demonstrated any prejudice to ladies over men, or veterans, and so forth. IP confirmed that Regional and County committee's self regulate, and that the CPSA could not dictate how they execute their rules. All agreed that the situation stands and that the distribution of trophies remains with the Regions and Counties.

CHAMPIONSHIP RESULT REPORTING

Clare gave a presentation to the Board, with an explanation of categories, placements, and the differences between major and minor disciplines. Claire agreed to email the Board the presentation document.

AOB

WAH asked if the meeting day could be changed from Wednesdays back to Tuesdays, as was previously the case. JM reminded the Board that dates had already been agreed for the remainder of 2019, and that other commitments had been confirmed around them. WAH asked that it could be changed to Tuesdays from 2020, and that this could be taken into account when next looking at future diary dates.

MC referred to a telephone call and correspondence from John Walker re Rule 1.1.d in relation to the shooting steel debate. General discussion that some Grounds do not allow steel, conversation about contamination issues, and the potential effect of reduction in shooters if it was brought into effect. All agreed that rule 1.1.d does not need to be reconsidered.

CS asked that a new venue be found for the overnight stay, when attending Board meetings, as the current venue is not well regarded.

DR asked for an update in relation to referee membership. IP confirmed it had been moved down the list, as other tasks had taken priority.

***** Meeting closed at 2:55pm *****

NEXT MEETING DATE:

Wednesday 31st July at Edmonton House, Bisley