

**MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at
The Belfry

On
Saturday 2nd February 2019

PRESENT:

Mr T R Bobbett	(TRB) South West Regional Director – Chairman
Mr W A Heeks	(WAH) North Regional Director – Vice Chairman
Mr Iain Parker	(IP) Chief Executive
Dr J Martin	(JM) East Midlands Regional Director
Mr C Smith	(CS) National Director
Mr G Walker	(GW) National Director
Mr R Kibblewhite	(BK) West Midlands Regional Director
Mr D Rollason	(DR) Independent Director
Mr B Moorhead	(BM) Independent Director
Mr S Oldman	(SO) Operations Manager
Mr P Saich	(PS) South East Regional Director
Mrs N Heron	(NH) National Director
Mr R Faulds	(RF) Director Elect
Ms M Conway	(MC) Director Elect
Mrs S Watson	Minutes Secretary

QUORUM: A quorum was declared present.

APOLOGIES: None.

TRB welcomed Michele Conway and Richard Faulds and advised they could join in discussions but were not able to vote as they were in attendance as guests.

CONFLICT OF INTEREST RE AGENDA:

None.

ORDINARY MINUTES OF LAST MEETING:

Proposed by WAH and seconded by BM. All were in favour.

MATTERS ARISING : ORDINARY MINUTES:

None.

ORDINARY MINUTES : AOB

MC asked if herself and RF would receive the relevant information for the Director GDPR training. IP confirmed they would, and he would ask Pete or Brent to make contact. TRB confirmed that MC and RF would need email

addresses but pointed out that there was already an address for “richard@” so RF’s email address would need to contain an extra initial. IP to action.

ACTION LOG

Establish clay scholarship co/charity: on-going

Formal annual review of risk register: on-going

Classification sub-committee: to be discussed during meeting

Director GDPR training: nearly all Directors have completed the training. SO requested a copy be sent to him, for his records. SO, confirmed he would ask Pete to send the relevant link to RF and MC.

ABT sub committee feedback on shoot off procedure:

General discussion in relation to sudden death tie situations. BK confirmed there to be one full round, full use of gun, then if necessary single barrel/sudden death, all starting on peg 3 and rotating, whichever shooter shot earliest in the previous rounds to go first.

GW proposed. Seconded by CS. All in favour.

SO confirmed new procedure would be included in book, which they hope to circulate in April.

In relation to the new rule book, NH commented that ‘Worlds’ had been left out of 1.1d and proposed the wording should say “... Ordinary registered and county championship or any World ...”.

All agreed. SO will amend accordingly.

** England team uniform sponsorship – review contracts re logo etc for 2020*

** Consider presence at The Game Fair 2019*

*** These items were included in IP’s report, for discussion during the meeting.**

UPDATE BY CEO

IP gave an overview to the Board of his report, and of that from the management team members.

With regard to regional match funding IP suggested the CPSA limit the match funding being offered up to a maximum of £500, and request a formal proposal be submitted, which needs to firstly be vetted and approved by the relevant Regional Committee who would contribute an identical amount. It was agreed that IP would review and decide on any request and subsequently update the Board accordingly.

In relation to John Dalby's donation of £90,000, all agreed a trophy should bear his name as an acknowledgement of his donation.

The online booking system for championships was activated on 1st February. At the time of the meeting, 1,800 people had booked on, 93% of which were online.

Plans were in place to promote membership at the British Shooting Show in February. This included a discounted membership offer at the show and a 3-month free membership via the gun trade.

Medical letters: on-going as there are still no specific guidelines from the Home Office. Police Forces make their own interpretations of the guidelines, and the response from Doctors varies across the country in relation to their opinion on whether to assist. All agreed it was unlikely there would be a standard process for all parties to adhere to. IP continues to work with BSSC and police organisations on this matter.

MANAGEMENT TEAM REPORTS

IP went through the Management Reports. IP discussed the increase in membership, and the scheme that would be piloted at the Shooting Show, where they would offer a 3-month free trial with option to convert to membership after the trial period.

The defence card and blue light card offers were being developed, with growing interest. The cards offer approximately 10% discount on membership, but also for cinema tickets, restaurants, coffee shops etc.

OPERATIONS MANAGER

Potential purchase of small plot of land next to Head Office is still on-going. No plans to expand existing CPSA, but consideration of purchase was to prevent any further development near the CPSA boundary which would affect light into the CPSA building. The land has potential use for the CPSA for storage purposes, but there is no further progress to relay to the Board.

SO, requested that the Board consider the Risk Register content outside of the meeting, and revert to him with any feedback.

ATTENDANCE ROTA 2019

The Board were reminded that a Director should attend each shoot. The Directors considered their availability and provided SO with relevant dates for attendance.

CLASSIFICATION SYSTEM

DR asked the Board to consider the Classification System Review documentation, advising that the review had taken 12-18 months to consider, to achieve changes to the current system which would decrease some members manipulating the system to their own advantage. In depth conversation regarding the content, with logic, background and scenarios being discussed to clarify the proposal.

IP queried best timing for introduction of the new system. NH responded it should be as soon as possible, as the issues had been on-going for some time and were causing other members frustration.

Taking the review summary sheet, DR proposed points 1 to 4. Seconded by NH. Majority in favour. WAH abstained.

CORRESPONDENCE

Letter dated 7th December 2018 from Nick Woodward at BICTSF in relation to registered FITASC shoots.

Some Grounds have not paid the £50 licence fee required to hold registered FITASC shoots which are authorised by BICTSF as the duly licensed FITASC body in the UK. BICTSF have asked the CPSA to assist with enforcing payment. The Board discussed the letter content in detail, and all agreed it was not the role of the CPSA to be involved with recouping those monies. It was further agreed the CPSA would not be able to recognise shoots as being registered, if the licence fee had not been paid. A letter to be drafted to say that the CPSA cannot authorise FITASC events or register scores, where a Ground has not paid the licence fee.

JM proposed that a letter of support should be provided, but that no action should be taken by the CPSA to enforce payment. Seconded by BK. All in favour.

AOB

RF raised the topic of England Sporting teams, and in particular the problem of shooting as a squad at championships. RF confirmed events were now being held over more days, with more rotations due to increased numbers. RF feels it would be better overall for teams if team members could shoot individually. The Board confirmed it would be an ICTSF decision in respect of their World Championship and they only meet once a year (June/July time) so it would take some time for any change to come into effect.

IP agreed to talk to Mike Hampton on the subject in respect of the CPSA/NSCA World Championship.

TRB closed the meeting at 2.45pm.

NEXT MEETING DATE:

Meeting and **AGM**: Chesford Grange, Kenilworth 23rd March 2019.
