

**MINUTES OF THE MEETING OF  
THE CPSA BOARD OF DIRECTORS**

Held at  
Edmonton House, Bisley  
On  
**Wednesday 5<sup>th</sup> December 2018**

**PRESENT:**

Mr T R Bobbett	(TRB) South West Regional Director – Chairman
Mr W A Heeks	(WAH) North Regional Director – Deputy Chairman
Mr Iain Parker	(IP) Chief Executive
Dr J Martin	(JM) East Midlands Regional Director
Mr C Smith	(CS) National Director
Mr G Walker	(GW) National Director
Mr R Kibblewhite	(BK) West Midlands Regional Director
Mr D Rollason	(DR) Independent Director
Mr B Moorhead	(BM) Independent Director
Mr S Oldman	(SO) Operations Manager
Mr P Saich	(PS) South East Regional Director
Mrs N Heron	(NH) National Director (joined by Skype)
Mrs S Watson	Minutes Secretary

**QUORUM:**

A quorum was declared present.

**APOLOGIES:**

None.

**CONFLICT OF INTEREST RE AGENDA:**

None.

**MINUTES OF LAST MEETING:**

Proposed by WAH and seconded by CS. All were in favour.

**MATTERS ARISING: MINUTES:**

BK raised the issue of the England team selection in relation to the Skeet Sub-committee. The Skeet Sub-committee did not feel the need to consider how to improve the team, as due to it already being a large group a stronger team was always created, and tended to win, through the selection process.

TRB confirmed it was not the remit of the sub-committees to review process & procedures as that came under the Board. Sub-committees are there to review shooting rules. All agreed there is a minority who will challenge decisions or selection, but that the overall purpose of the new selection process is to create the best team for each discipline.

(SO printed out and distributed wording in relation to the England selection process.)

General conversation about the new selection process followed. Team selection is decided solely by points resulting from the selection shoots. If required a panel will review those selected by category and make any changes required to deliver the strongest teams across categories. The panel will include IP, a nominated Director from the Board, Trudy & the relevant team manager. IP confirmed if the panel was required the process would be to assess scores, consider them in comparison with other shooters, then deploy the shooters to the relevant category by discipline; it would not be a selection exercise. TRB confirmed this should be the responsibility of IP and his team, and that it was not a matter for the Board to be involved in. The Board should deal with policy and direction.

### **ACTION LOG**

Establish Clay Scholarship Co/Charity: ongoing

Annual review of risk register: BM has made amendments and requested a conference call be arranged with IP and SO to discuss.

Classification sub-committee: DR confirmed a meeting was scheduled immediately after the Directors Board meeting, to discuss further

Disability evidence draft policy wording: BM has produced the first draft for IP and SO to consider

Director GDPR training: Training and online course has been sent to Directors to complete

### **UPDATE BY CEO**

IP gave an overview of his report, summarising each topic in turn.

IP confirmed the meeting with Beretta was a success, especially in light of the UK being an important market for the company. Contact with various potential sponsors is on-going, with meetings scheduled and on-going talks taking place.

IP was looking to build longer-term relationships with sponsors, rather than focus on one-off events.

NH raised the issue of the England team being bound by their contracts that they cannot have sponsor logo's visible on their clothing and cannot advertise other brand names. IP said he needs more information on this point, as it will have huge impact on any sponsorship opportunities. IP asked whether it was important for a review of this contract condition, as kit was a considerable cost, so the sponsors would need something in return for their investment. TRB commented that there was limited exposure given there were relatively few spectators at any event. NH agreed the contracts may need to be reviewed. IP asked that clear guidelines be provided so it was clear what they can and cannot do in relation to brand awareness.

The Board discussed the on-going consideration of a name change from “Pigeon” to “Target”. The Board agreed the name change would have a positive effect, but it was important to advocate the need for change to members. All agreed to raise awareness of the potential name change ready for the AGM in March 2020.

IP updated the Board regarding the 2019 Game Fair and the CPSA’s involvement was under review. The Game Fair is loss making/cost even after the income generated by the “Have a Go” clay line is considered. The Game Fair organisers have advised IP that for 2019 they are looking for a new proposal to run and manage the Clay Line with a guaranteed income. After consideration IP does not consider this a viable opportunity for the CPSA. We will consider our presence at the Game Fair 2019 and advise the board in the new year.

## **MANAGEMENT TEAM REPORTS:**

### **OPERATIONS MANAGER**

SO is aiming for the Rule Book to be ready by April 2019 and will send to the Directors before the next meeting.

SO confirmed the payments from the Estate of John Dalby have now been executed and finalised.

Negotiations are on-going with the NSRA in relation to the land purchase. SO will update the Board in due course.

Surrey and Sussex Police have merged in relation to VSP applications. GW confirmed it is not going smoothly so far, as licence applications are being dealt with by the use of handwritten cards rather than computer based information.

SO mentioned the email re Martin Brister’s query. The Board discussed the “clear the gun” policy where 1 or 2 shots are fired into the air at commencement of the competition, which is common in DTL and Skeet disciplines. All agreed to retain the current rule that members cannot shoot at a practice target. SO to revert back to Martin Brister to confirm.

In relation to Commercial & Marketing, National Development, and IT & Development the Board had no queries to raise, so the team managers attendance was not required.

### **FINANCE**

Connie attended the Board meeting to answer any queries in relation to the Accounts. Connie confirmed the Audit will take place on 17<sup>th</sup> December, and that an initial meeting had already taken place.

## **CORRESPONDENCE**

TRB read out to the Board the two application letters received (Julia Havill and John Walker) in relation to the role of English Skeet Team Manager. After consideration and discussion of the applications a vote resulted in Julia Havill prevailing 8:1 with one abstention.

## **AOB**

Pete gave the Directors a demonstration of the new SHOOT program and explained how Grounds will be able to upload scores and fixture information straight into the system, rather than deal with the same via the office. Pete confirmed referees would be able to use a phone app to record scores, which would transmit in real time to leader boards so competitors could gain live information at events. Pete confirmed they are in the trial phase of the program and would be testing at selected grounds in early 2019.

The Board considered the 2019 calendar with proposed Board meeting dates and amended two.

Meeting closed at 2:45pm.

### **NEXT MEETING DATE:**

CPSA Awards : The Belfry : 2<sup>nd</sup> February 2019

AGM : Chesford Grange, Kenilworth  
Saturday 23<sup>RD</sup> March 2019

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