

MINUTES OF THE MEETING OF THE CPSA BOARD OF DIRECTORS

Held at Edmonton House, Bisley, National Shooting Centre,

Brookwood, Woking, Surrey GU24 0NP

On Wednesday 27th July 2016

PRESENT:-

Mr T R Bobbett	(TRB) South West Regional Director – Chairman
Mr W A Heeks	(WAH) North Regional Director – Deputy Chairman
Mr B Moorhead	(BM) Independent Director
Mr J Offord	(JO) South East Regional Director
Ms M Conway	(MC) National Director
Mr G Walker	(GW) National Director
Mr J Martin	(JM) East Midlands Regional Director
Mr C Smith	(CS) National Director
Mr N Fellows	(NF) Chief Executive
Mr S Oldman	(SO) Minutes Secretary

APOLOGIES:-

Mrs V Knowles-Lacks (VKL) West Midlands Regional Director

QUORUM:-

A quorum was declared present.

DECLARATION OF INTERESTS:-

None.

MINUTES OF LAST MEETING:-

It was agreed that a new minute secretary was required for future meetings due to work loads of both SO & FB. SO to source a replacement as soon as possible.

Corrections were made to the draft minutes regarding the election of chairman. These will be made prior to the minutes being put on our website.

The ordinary minutes were proposed by MC and seconded by JO. All were in favour.

MATTERS ARISING ORDINARY MINUTES:-

The topic of non-English/CPSA members winning trophies and taking them out of the country was discussed. NF reported this was working well and there were no issues to report. Our championships are 'Open' to members of all recognised associations.

With the agreement of all present the order of the agenda was altered for expediency.

BOARD PAPER TEMPLATE:-

A form was issued to all directors that had been drafted by TRB & NF to assist in providing greater detail and facts relating to items directors wanted to discuss at board meetings. By providing a more complete picture of topics for others to read prior to meetings this will improve decision making and reduce 'spur of the moment decisions' and 'after thoughts'. All agreed.

MANAGEMENT TEAM REPORTS:-

Finance

CP gave an update on championship accounts and noted the World English Sporting resulted in a £700 surplus, with one invoice remaining outstanding. The DTL weekend proved to be a break-even event.

Operations

A question had been received regarding whether it was allowable to change chokes mid-ESK shooting. After some discussion it was agreed this was allowable but only without delaying the conduct of the event.

We have received notification from the deceased member's solicitor that probate had been granted and the property would now be put on the market for sale. Further progress to be reporting as the sale progresses.

No other questions were asked.

Commercial

A meeting is being arranged with Archant regarding recent issues with accuracy of articles. Some articles do not show who wrote them and this also needs to be addressed. No other questions were asked.

Development

A question was asked by a member regarding the use of different coloured clays in English Sporting. It was agreed this has always been an issue. The rules do state a maximum of 40% of FITASC targets can be used and that targets may be of any colour. It was agreed current rules are OK.

IT

PT advised our new website is progressing and if development continues to plan it should be ready for full testing within another 6 weeks.

ACTION LOG:-

DTL Weekend Format

It was confirmed that the 2016 format regarding England Team selection etc. was not liked and the second selection shoot needs to be a separate event. WAH to take this to the DTL sub-committee for further discussion.

Annual Awards Dinner

It was agreed that the Awards Dinner would move to earlier in the year, and separate from the AGM, but a date could not yet be fixed until an attractive venue was found. It was however agreed that it should be centrally located.

ANY OTHER BUSINESS:-

1. We need to review the outstanding audit for one of the English Skeet layouts at Eriswell Lodge as it was previously agreed to give them one year to correct it. MC to contact Eriswell Lodge and provide feedback to CS.
2. A review of selecting regional teams for championships was agreed and various options were discussed, including scores-based selection, removing the need to enter teams by selecting the best scores by region after shooting. Although this latter option does not make or create a team spirit, it was an acknowledgment of those attending and could mean a larger number of regional teams. It was agreed for NF to write to all Regional Committees to seek their view.
3. A question was asked if the 2nd ESK selection shoot each year should be more of an occasion and include HQ & a director in attendance. After discussion it was agreed this is not an open shoot and therefore not necessary for HQ to attend.
4. It was confirmed that banned or suspended members are not permitted to attend any regional or county committee meetings.
5. A question was asked as to whether the EO FSP should continue to be held with the GB selection shoot or with the England selection shoot instead. Vote was 7 for, 1 against to hold it with an England selection. 150 targets was suggested over two days to make it a weekend away. NF to check format prior to confirming to this.
6. It was advised that England will be hosting the European FSP championships in 2017. Graham Brown of Purbeck will be hosting this but on a green-field site and not at Purbeck SS.
7. A ground in Cornwall wishes to install a 3rd DTL layout. However, regulations require a set distance between layouts to avoid target overlap. Therefore, this needs to be checked first.

8. Permission was requested to change an unused National Inter-County trophy to the World English Sporting Super Veteran trophy. This was agreed not to be a problem and the NIC trophy would be replaced.
9. JO wished it recorded that the work undertaken by staff at the World English Sporting was greatly appreciated.
10. CS asked that at N&DGC if practice could be allowed at the end of the day of a registered competition, i.e. after entries had closed. All agreed there was no issue with this.

CEO UPDATE:-

Staffing

Jack Cavilla joined us to replace Sam Pardey as the Marketing Communications & PR Executive and has settled in quickly.

Tweed Media were used to fill the void between Sam & Jack regarding social media at the World English Sporting week and did a superb job.

Georgie has resigned and will leave us on 26th August. We will be seeking a temp admin assistant to cover VSP's until our new systems are developed further to automate some of our workload. Fixture work will move to Fiona, to be alongside scores and the temp will be used for VSP's and various other support.

The planned new fixture system was explained, which will be based on shooting grounds and clubs inputting their own fixtures directly into the system and making amendments as they wish.

Championships

This year's DTL weekend included a Saturday night party to celebrate the 120th anniversary of the Dougal Memorial. Whilst this was appreciated by those who attended, it was agreed there will be no party necessary next year.

A World English Sporting debrief held at EJC's was positive with lots of plans already being thought of for 2018, including opening up all 6 days from the start, rather than adding days as it fills up. The recommendation to go back to EJC's in 2018 was put forward. All agreed.

The venue for the ICTSF World English Sporting Championship being hosted in England in 2017 needs to be decided and four shooting grounds have already expressed an interest. It was agreed we cannot do such a major event every year, as this would detract from the NSCA/CPSA Worlds every other year, which must be considered our flagship championship.

It was agreed that entries for the ICTSF World English Sporting should be capped at 4 days maximum.

An update was given on the British Shooting / England Development Plan which is continuing to develop with regional hubs and expansion of the academy programme. A meeting is scheduled with Christian Schofield and an update will be given following that. Home Country organisations will be invited to the October development group meeting.

An update was given regarding our insurance renewal due on 1st September. There is the option to increase the public liability cover from its current £10m to either £15m or £20m. It was agreed that this was not currently necessary.

There was good news regarding a letter from DEFRA to the Chairman of the Lead Ammunition Group that their report “did not show that the impacts of lead ammunition were significant enough to justify changing current policy”

Any other business

Consideration was given to holding the Association’s AGM in a central location each year. After discussion it was agreed unanimously to do so.

Meeting closed at 14:15