

**DRAFT MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On Wed 04th Oct 2023

PRESENT:

Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mr P Saich	(PS)	Southeast Regional Director
Mr R Fauld	(RF)	Southwest Regional Director
Mr J Leightley	(JL)	North Regional Director (Teams)
Mrs N Heron	(NH)	National Director (Teams)
Mr C Smith	(CS)	National Director
Miss L Goodman	(LG)	National Director
Mr D Rollason	(DR)	Independent Director
Mr C Burrows	(CB)	Independent Director
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager

APOLOGIES: Dr J Martin-East Midlands Regional Director/Chairman

QUORUM: A quorum was declared present.

CONFLICT OF INTEREST RE AGENDA: None

RATIFY MINUTES OF LAST MEETING: .

Proposed by DR. Seconded by CS.

MATTERS ARISING:

Renewal of Swatcom Sponsorship IP – A 3 year sponsorship has been agreed starting from Jan 2024 and will be sponsoring more disciplines.

Reward Card CA/IP- IP reported that after looking into this idea, it was found to be costly from an IT point and also the rewards. It was felt best not to run.

EE1 & EE2 Membership Numbers CA/IP- IP informed the board the sale of raffle tickets had finished and just over £6K had been raised for the 2 charities. The draw and winners to be announced within the next couple of weeks.

ESK Selection Scheduling CA- CA reported the first ESK selection shoot is to take place late April and the second in mid-June.

Lloyds Treasurer Account Details to be sent to WM Management PS/MM:
PS to forward details onto MM.

Inform Michael Cooper of Boards decision CA: Michael Cooper has been informed of the board's decision.

ACTION LOG:

Name Change: To be taken off Action Log.

UPDATE BY CEO

IP explained this was the time of year where HQ's focus switched from competitions to end of year financial accounts and planning for the next competition year.

IP thought it important to thank the HQ team after such a busy competition season and events. The WESP was a great success. MM said this year there had been the most amount of different teams. IP had a wrap up meeting with EJC since the WESP on what could be improved.

IP reported the challenges for the association remain the same regarding legal legislation and the economy which is beginning to affect the income from the minor championships and membership.

Membership: Marketing initiatives are being put in place such as free draws/raffles with some CPSA sponsors giving prizes. Focus has started on advertising membership to the game/field sport informing them of the benefits of the CPSA's insurance.

Staff: It is now felt there is no need for weekend cover. Pete reported there had been a lot of weekend queries by grounds when the Shoot program was first introduced, but grounds are now used to it and weekend queries are not as frequent. CS asked if grounds had an issue during the weekend, who would they call? IP said officially no one, but grounds will often phone Pete or Clare. IP has spoken to Pete who felt this was a luxury that was not needed and IP had concluded as far as staffing costs, it was not needed right now. CS advised that, especially during the championship season, some grounds could use a little more support. JL felt support was needed at big events such as the World's and Major's but not needed on a regular weekend. PS asked if the system failed would HQ staff know? IP said if their servers went down Pete would know. CA said Pete usually fixes but when he is away Net Tech cover the association's network support.

IP to look at IT cover for Major Championships.

CPSA Major Championships: IP reported the BO ESP & SPT was a great success. There had been an IT issue with the live feed of the Super Final and is looking at the best options for future shoot off's and Super Finals while keeping the costs down. MM felt it would be better to film and then send out later. CB said there were solutions such as PTZ cameras

which are remote head cameras. They can't film from the shooters shoulder like the ISSF filming but can give a feed of the atmosphere and score board. RF thought it was important to have a view of the live score board with maybe a split screen of the shooter. IP informed the board not many had watched the live feed.

Events 2024: Northern Shooting Show (National Shooting Show)- MM asked if beneficial to join with a sponsor. IP said none of the CPSA sponsors attend this year's show due to cost. The Game Fair- IP reported shelving the idea of a joint stand but will still look at upgrading stand/hospitality.

CPSA Awards- Sat 9th March 2024 at St George's Park. Nominations open 9th Oct and conclude 30th Nov. There will no longer be the Emerging Shooter Award but Lady Shooter of the Year is to be added. At the beginning of the awards a presentation and photo with sponsors will be made to all nominees.

BSSC: IP explained a topic brought up from the meeting was of a 2014 law regarding the display of shotgun cartridges but also the requirement to record all sales of cartridges. RF asked what would happen for those without a shotgun licence coming for a lesson or corporate shoot? IP suggested the ground would need to record the cartridges used. NH asked if this was an EU law which the government plan on keeping after Brexit? IP wanted to make the board aware this was an old law which the Met Police are moving to enforce which could spread to other forces.

DTL Masterclass Days: IP plans to continue to run as the cost is minimal to the CPSA with the coaching fee the only expense. There is a potential of running Skeet and ABT masterclasses. CS felt that these classes should be offered to new members to market disciplines rather than shooters using as cheap training. IP explained it was for DTL shooters who wanted to improve or who didn't shoot registered shoots but wanted to.

OPERATIONS MANAGER: CA

2024 Proposed Board Meeting Dates: Dates agreed below-

- Wed 7th Feb 2024
- Sat 23rd March 2024
- Wed 8th May 2024
- Wed 7th Aug 2024
- Wed 16th Oct 2024
- Wed 4th Dec 2024

EO ESK & SKD: HQ have been asked if EO ESK & SKD could be combined? CA explained the proposal is to run the EO SKD on the Friday and the EO ESK on Saturday and Sunday. RF asked if there were any ground that could run both on the same days? CS said no and running the doubles on the Friday would lose numbers. He didn't think people would stay over. MM asked should it stay separate? CS asked if these could be incorporated into the National Intercounties? CS believed there should be a way of amalgamating the smaller disciplines somehow but running them on a Friday was not the answer.

It was agreed to keep EO ESK and SKD separate.

IP felt that a discussion was needed for the minors for 2025. JL believes if the right event is held at the right location at the right time, numbers are good and maybe a review is needed of which grounds and times are successful for next year.

Classifications: Pete has suggested as with shooters had a bad day- 10% below average- scores drop off, could the same be used the other way on a good day- 10% above average? CB felt it was easier to shoot 10% below than above.

All agreed not to change.

Courses IP: The structure of the education and training committee, made up of IP, JM, Richard Worthington (RW) and some CPSA tutors, is to be reorganised for next year. IP is planning a review of the courses with RW, Cheryl and Stacy to get a true reading of expenditure. DR asked if the courses were well attended? IP said it depended on the course. The one day courses, Referee and Safety, are well attended but the 4 day more expensive courses, Levels 1 and 2, numbers are dropping. CB felt the course advert in Pull! magazine is very dense and complicated to follow. NH agreed with IP that courses needed to be looked at again. She felt sometimes the courses had so few people on that they lost money. MM said that courses are cancelled if the numbers are too low. IP said he needed to go through the structure with RW and Cheryl as this year some courses ran at a loss because they went past the point of cancelling. CS said some of the tutors were travelling long distances to run courses when there was a tutor who was only 25 minutes away, which seemed nonsensical because of paying travel and hotel expenses. Then you have grounds hosting the courses charging extortionate amounts for cartridges and using the facilities. IP said he hadn't thought about the cartridge prices and wondered about asking Ely to support the courses and provide cartridges at a good rate. MM asked who would be reviewing the courses? IP said he would be with RW and Cheryl who manage them. MM asked if they were looking at the courses content as well? IP said he would not be looking at the content of the courses but focus on the financial viewpoint of running courses.

OSK Selection Process: IP explained that last year the process was changed to using British shooting shoots. MM asked if this worked ok? IP said it did. IP has had a request from the OSK community to change and use one from CPSA, British Shooting and BICTSF and convert everything, including EO OSK Champs, from 100 targets to 125 over 2 days (i.e. ISSF format). IP said the CPSA internal feeling is the selection process has worked this last year and there is no need to change.

All agreed to keep the same.

CLARIFICATION OF Category Placings (Terry Bobbett (TB) correspondence held from last meeting): CA explained that at the moment shooters can win multiple prizes i.e. a junior could win the juniors category and the high gun and TB has proposed that a shooter should only win their category i.e. veteran can only win veterans category, lady can only win ladies category. IP said the CPSA's system is clear at the championships of what you are taken out of if you are high gun, but if you are AA class you can still win veterans. JL said this had been the most complained about subject this year and felt this needed to be looked at. CS said it is how the high gun is worded as everyone sees it as the senior trophy but it's the open trophy. JL said a young lady could fall into 3 categories- Ladies, Junior Ladies and Juniors but no other type of person could fall into those 3 categories. There is a Junior Ladies but not a Junior Male. NH suggested taking out the Junior Ladies category as she felt this was

unfair. MM asked where Junior Ladies came from. CA thought it was to promote young girls to start shooting small bore and to promote more women as it is a male dominated sport. NH suggested voting out Junior Ladies as a category, as young girls would still be able to shoot in their age group and also Ladies. IP said there were 2 options, to nominate a category or to get rid of Lady Juniors & Lady Colts. CS felt this was not a Lady Junior issue and could not solve the problem as there would be an issue with a Veteran/Super Veteran winning Veteran/Super Veteran and the Open or a veteran lady winning Veterans, Ladies and Open, unless they nominate themselves in or out. CA said this had not been a problem before until a Lady Junior had shot well and won 3 categories. CB believed as a board we should be encouraging young females into the sport. NH felt after introducing Lady Junior and Lady Colt it confused the age category without the rule to say they could not be in the main Juniors. JL reported shooters had suggested nominating your category would solve the problem. NH said you could not have categories based on ages and then ignore these if you nominate. NH felt shooters should stay in their age categories. MM felt this needed more thought before voting on.

To be discussed at the next board meeting.

CORRESPONDANCE:

Jerry Anson (JA)-Referees' code of calls- IP felt this was a good idea and to standardise to "1" and "0" which could be implemented at the referee course. All agreed.

AOB

MM: After applying for a shotgun licence renewal online MM found there was nowhere to attach the new Occupancy form. MM wanted to make all aware that this form must be mailed in separately adding the 8 digit number on that you get when paid.

CS: Shooters are reporting being entered into the wrong class at shoots as it differs to their predicted class on the CPSA website. CS asked if the predicted class page was needed and if it could be removed. IP said it was there to give members information. JL suggested making it more obvious on the page that this was an average. NH said this is a good tool for shooters to monitor where they will be at the next classification change.

CA to ask Pete to make clear- not a classification but a prediction- on the page.

DR: A recent registered shoot in Cheshire has now been deregistered, DR asked what had happened to the prize fund money? RF asked why it had been deregistered? DR said they didn't load the scores onto the system. MM has asked for the results for Pete to enter but there has been no reply. IP said the ground has gone due to financial issues. MM to keep trying to find out more information.

JL: Asked if it was time for the finance and audit committee to meet? IP to come back with a date. NH asked who was on these meetings? IP, JM, JL, MM and Stacy.

****1.52pm Meeting Closed ****

NEXT MEETING DATE:

Wednesday 06th Dec 2023 at CPSA HQ, Bisley.

