

**DRAFT MINUTES OF THE MEETING OF  
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On **Wednesday 12<sup>th</sup> Oct 2022**

**PRESENT:**

Dr J Martin	(JM)	East Midlands Regional Director – Chairman
Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mr P Saich	(PS)	South East Regional Director
Mr J Leightley	(JL)	North Regional Director
Mr R Faulds	(RF)	Southwest Regional Director
Mrs N Heron	(NH)	National Director (Teams)
Mr C Smith	(CS)	National Director
Miss L Goodman	(LG)	National Director
Mr D Rollason	(DR)	Independent Director
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager
Mrs L Vallance		Minutes Secretary

**APOLOGIES:** None

**QUORUM:** A quorum was declared present

**CONFLICT OF INTEREST RE AGENDA:** None

**RATIFY MINUTES OF LAST MEETING:**

Proposed by MM. Seconded by PS. All were in favour.

**MATTERS ARISING:**

**Time Decision for grounds to display prize money CA/JL:** CA reported that Pete will be adding to the Shoot Program in the next build.

Ongoing

**BO Skeet Super Final MM/CS:** MM reported they were still waiting on report from Paul. MM and CS to chase up.

On going

**Annual Fees to Organisations using Shoot Program:** IP has put together a tiered licence fee system of £500, £750 & £1000 per annum, to start next year (2023). There will be flexibility at the CPSA's discretion. All were happy.

**Clarification of time rule for Skeet:** CA has rewritten rule to clarify that a shooter has 30 seconds to shoot the whole skeet stand not 30 seconds to take the first shot.

JM asked how the new rule book was going. CA confirmed the new rule book was to come out on the 1<sup>st</sup> January 2023. JM asked to clarify whether the option of a hard copy had been decided as CS had suggested using Amazon for those who wanted a bound copy. RF asked if the rule book could be added to the CPSA app? IP said it would be and will be put on the website as well. CS explained the process of using Amazon and thought it would have no cost to the CPSA- the rule book would be uploaded to Amazon who would then print and send book to those who bought. All thought using Amazon a good idea if no extra cost.  
CA to look into using Amazon for those wishing to buy a hard copy of rule book.

**ACTION LOG:** Covered previously.

## **UPDATE BY CEO**

**Memberships Overview:** IP reported that membership has slowed as expected at this time of year but has continued with a large number of lapsed memberships which is not surprising with the present economics. Bobby has reported chasing lapsed membership has become more difficult. Some grounds are reporting practice down 20-30% but registered shoots are steady.

**Staff:** Morgan Evans has settled in the comms role and learning about the sport quickly. She was a volunteer of a recent level 1 course which helped her with the terminology. At next year's Championships she will be conducting interviews, PR and working on the social media.

**EO English Sporting- format:** IP talked through his proposal of changes for 2023 with the board. The proposal- first past the post with shoot offs and prize giving on Sunday, no super final.

Changes proposed by LG    Seconded by RF

In Favour 9      Against 0      Carried

All agreed sponsored/product prizes would only be given if the winners were present at the prize giving. This would not apply to cash prizes. All agreed with IP's proposal that trophies would not be sent to winners who are not at prize giving, but engraved and stored at the CPSA for winners to pick up if wanted.

**Events:** IP- looking at attending some smaller game fairs next year such as Sandringham.

The nomination process for the CPSA awards have been launched and will be held at St Georges Centre.

**Veterans/Super Veterans:** CA explained the proposal to introduce a Super Vets category at all CPSA Major Competitions only. JM asked what the advantages of adding a Super Vets? NH said it was because the Vets category would be massive due to the aging population. PS felt it was a good idea. JM asked how this would affect HQ. IP said it would mean more work, more medals, more time, but could be done.

To add Super Vets to CPSA Majors. Proposed by PS Seconded by NH

In Favour 7 Against 0 Carried

## **OPERATIONS MANAGER: CA**

**Board Meeting Dates:** To let CA know of any conflict with dates.

**2023 Calendar & Attendance:** Directors to let CA know which events they can attend.

**Classifications:** CA- Pete had asked if the board would consider raising the targets from 100 to 300 to change classification. NH said this was already the case and explained it was 300 targets to move up a class and 600 to move down a class. CA to go back to Pete.

Pete also asked if it was fair for 600 targets to be shot to move down a class as some lesser shot disciplines struggle to find enough shoots to shoot 600 targets. He has suggested taking an average of what a person shoots in single-barrel, double rise, and skeet doubles and base those disciplines on their average, not sporting, DTL or Skeet.

\*\*1.02pm DR left meeting \*\*

**WESP- Military Services Event:** CA had been asked if it were possible to set up a military services shoot at the WESP and to extend to the USA. NH asked if this would be held on a separate day. IP said no it would be on the same day and felt this was a nice idea. IP has contacted the Americans who were keen.

**INDEPENDENT DIRECTOR REPLACEMENT:** JM asked the board as BM had resigned, how would they propose finding and filling the independent directors post and would they be looking for a like for like candidate? MM stated he knew of a gentleman who was a member and interested. He would find out he legal experience and report back to the board. All agreed to have a like for like with legal experience.

## **CORRESPONDENCE**

**Darren Wicklow (DW):** CA to write back with the board's decision.

**Kevin Durrant (KD):** CA explained the correspondence between herself and KD. No supporting emails had been sent and the process had not been followed.

CA to reply.

**David Hurstfield (DH):** IP has spoken to DH and as there is not a junior team competing in SA IP has suggested his son shoot as an individual and take part in the ceremony. IP has also offered them £1000 towards expenses.

## **AOB**

**MM-** West Mids have asked for an article to be put in PULL! explaining levies? JM thought an article explaining the relationship between the Regions, Counties and HQ had already been written.

**JL-** Complaints have been made regarding the lack of publication of results. The results for the HI sporting could not be found on the CPSA website news or headlines. JL found them eventually hidden in a corner of the website. LG agreed this should be on the news

**JL-** People have been chasing trophies they had not received, there seem to be a lot of trophies still missing after 2 or 3 years.

**JL-MM-** Complaints have been made of phone calls and emails not being returned from members of HQ. IP asked for more information. JL and MM to provide IP with details.

**CA-** Wanted to suggest some future Directors board meetings, maybe every other one, to be held via Teams to save time and cost for everyone traveling. JM strongly disagreed with not meeting face to face to exchange ideas. JL said he could not hear when he has previously been on teams and preferred meeting face to face. NH said you could hear better when everyone were on Teams, not great for one person on Teams and everyone in office. NH felt if looking at cutting costs, meetings on Team would be an easy way of doing so, but happy either way. MM said even though he lost a couple of days work, he thought face to face worked better than Teams. PS preferred face to face. CS said it was a pain for him to travel down but coming in for the meetings gave him the chance to meet and interact with the HQ team who he might otherwise never see.

**\*\*2.35pm RF & LG left meeting\*\***

**CA-** Minor Champs- Double Rise, All Round, English Open Skeet Doubles and Single Barrel- numbers have been dwindling. CA asked whether with decreasing numbers these shoots are cost effective? JL suggested putting them on at the same time. NH thought it had been discussed last year at looking to reducing the Minors. IP suggested looking at the rota and grouping them together with some other shoots to help build the numbers up. JM felt that certain disciplines were well attended depending on the ground they were held at. JM suggested looking into grounds for certain disciplines and to discuss at the next board meeting.

**\*\* Meeting Closed 2.45 pm \*\***

**NEXT MEETING DATE:**

**Wednesday 7<sup>th</sup> December 2022 at CPSA HQ, Bisley.**