

**DRAFT MINUTES OF THE MEETING OF  
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On Wednesday 4<sup>th</sup> May 2022

**PRESENT:**

Dr J Martin	(JM)	East Midlands Regional Director – Chairman
Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mr P Saich	(PS)	South East Regional Director
Mr J Leightley	(JL)	North Regional Director
Mrs N Heron	(NH)	National Director
Mr C Smith	(CS)	National Director
Miss L Goodman	(LG)	National Director
Mr D Rollason	(DR)	Independent Director
Mr B Moorhead	(BM)	Independent Director (Teams)
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager
Mrs L Vallance		Minutes Secretary

**APOLOGIES:** Mr R Faulds Southwest Regional Director

**QUORUM:** A quorum was declared present

**CONFLICT OF INTEREST RE AGENDA:** None

**RATIFY MINUTES OF LAST MEETING:** Proposed by PS. Seconded by NH.  
All were in favour.

**MATTERS ARISING:**

**Steering Group’s Subcommittee Progress CS/MM/DR:** MM reported almost there!

**Avon Finances CA:** JM said the funds from Avon is to be divided between the 2 Counties.  
CA is waiting for funds to be signed over in order HQ to divide between the 2 Counties that  
the Avon members have been moved to.

**Entry and Prize Money Publication (Scottish System) JL:** JL said the system which Scotland use is the same as the new Shoot program which produces a table for prize money. Pete has said he will be able to produce something that will print out which can be put up at the shoot. JM asked if there were any conflicts with GDPR? JL reported none as no names would be on the printout just the figures and can also add the High gun if sponsored. JM asked the boards views of making it compulsory to advertise prize money. DR said this helps with the transparency. The proposal to put into the rule book to make it compulsory.

Proposed by JL    Second by LG                      All agreed.                      Carried

JM suggested that something could be put out on how to print out. NH asked if compulsory what would happen if not put up. CS asked if this were something which could be put onto the CPSA page? CA to ask Pete but could not see a problem.

Pete confirmed a report could be extracted and would not be too much work to organise. NH asked if this would give the grounds the 4 options for prize funds for the sponsored high gun? Pete confirmed the prize values could be changed. JM asked JL and CA to make sure this is what was needed. CA asked if a time was going to be put on when a ground must display as some grounds do not have wifi? JM said if at the next board meeting they are satisfied this can be put in place, the time decisions can be made and put on as part of the rule.

## **ACTION LOG:**

**Promoting Name Change:** IP reported ongoing discussions with members, regions and counties regarding the proposed name change to CTSA. An information campaign will be scheduled for the autumn.

Ongoing.

**BO ESK Super Final MM/CS:** Work in progress- waiting for Paul's report.

Ongoing

## **UPDATE BY CEO**

**Memberships Overview:** IP reported membership had slowed down due to the cost of living but happy to report new members still joining and membership had picked up by the end of the month. Membership is getting close to 23K which is the target for this year.

**Staff:** Recruiting for 1 possibly 2 positions, which is challenging in these times. The newest staff member-Susan- has fitted in very well.

**WESP22 San Antonio:** IP congratulated George on a great win. IP reported the meeting with the NSCA was positive with a few issues arising such as the time rule where some shooters had taken 30 seconds to shoot a single target. It was agreed that IP will continue discussions with NSCA to formalise our partnership regarding the WESP. They have also started to create a joint logo for the WESP. IP looking into an events app which was used by the NSCA, which gave shooters up-to-date information and reminders at events they were attending or future events.

IP informed the board of the ideas for the 2023 WESP at EJ Churchills including changing the days to start on Sunday and finish Saturday, having a Friday and Saturday “food night”, dropping FITASC and introducing Super Sporting Competition and maybe introducing American Field Sport. IP explained the “options” system which is being considered which Churchills will run. “Clay Carts” are willing to supply free carts to promote their carts at some of the CPSA’s Championships.

**Cost of Shooting:** IP felt that the process for selection shoots might need to be discussed due to the rise in the cost of cartridges, clays, fuel, and hotels. The general feedback from members is to leave as is, but IP felt that discussions may be needed to keep selection open to all rather than those who can afford it. JM asked for the subject to be added to the Action Log to keep a constant review. All agreed.

**England Team Kit:** Some were not happy & comments were made with the way the team looked, as not all wearing the same Skeet Vests. IP informed the board there was a potential sponsorship deal to provide the England Sporting Team with Skeet vests for Worlds and HI. Churchills are also looking at putting a package together to sponsor the England Team and IP also talking to Schoffel & other potential sponsors

**DTL Masterclass:** The first DTL masterclass taking place at NCSC on Saturday 14<sup>th</sup> May, being coached by Lee Wilcockson. This will be at a cost of £10 per shooters for 50 cartridges, clays and coaching. IP will be attending the day to see how it goes.

## **OPERATIONS MANAGER: CA**

**Visitor Permit:** CA reported Surrey Police seem to be turning around visitor passes in 6 weeks now.

**ICTSC:** CA still working on the rota and will forward as soon as it has been agreed. Gordon from Northern Ireland have asked if all competitors could shoot steel as all grounds in Northern Ireland are now lead free. All agreed this could not be done. CA to go back to Gordon to let him know the board’s decision.

**Booklet One:** CA hoping to have all amendments complete in the next couple of weeks and the updated Booklet one will be put out electronically until next year.

**Colts Initiative:** CA reported that the Trap initiative is up and running but as there is a shortage of cartridges and guns it had been decided to postpone the Sporting initiative until 2023.

## **CORRESPONDENCE**

**Jury form- Stephen Williams:** CA explained that Stephen had sent a proposed formal Protest/ Query form to use as there was not one available and usually protests were just put onto a piece of paper on the day. JM asked if he was asking that the CPSA stipulate that this must be used or just to make it available? CA said it was just to make something available. NH asked why the fee was £25 and £50? JM replied that it was for Major Shoots and County. NH suggested that £25 was too little. JM said this had already been agreed to £50 for Majors and £25 for registered Shoots. CA to titivate Stephen’s form. JM asked the board if they agreed the form be put onto the website to be downloaded if needed. All agreed

## **AOB**

PS- had an email for phishing training, how do we know if it is a bonified email from the CPSA and not a phishing email? IP said the best way is to check with Pete if it is real or not.

PS- At the EO Olympic Skeet there was confusion with the Super-vets and Vets scores? CA said she was aware of this and has been dealt with. PS said the same thing happened again. CA to check this issue with Pete.

PS- How can a CPSA coach apply for a CRB check as needs to be put forward by a company or organisation, can the CPSA do this for our coaches? CA said yes this was already in place and instructors/coaches just needed to ring the office. After completing the Level 1 course candidates receive a discount for a CRB application.

**\*\* Meeting Closed 12.45 pm \*\***

**NEXT MEETING DATE:**

**Wednesday 20<sup>th</sup> July 2022** at CPSA HQ, Bisley.