

**DRAFT MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On **Wednesday 8th December 2021**

PRESENT:

Dr J Martin	(JM)	East Midlands Regional Director – Chairman
Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mrs N Heron	(NH)	National Director
Mr P Saich	(PS)	South East Regional Director
Mr D Rollason	(DR)	Independent Director
Mr C Smith	(JS)	National Director
Mr B Moorhead	(BM)	Independent Director (Via Zoom)
Mr R Faulds	(RF)	South West Regional Director
Mr J Leightley	(JL)	North Regional Director
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager
Mrs L Vallance		Minutes Secretary

APOLOGIES: Mr J Sole National Director

QUORUM: A quorum was declared present

CONFLICT OF INTEREST RE AGENDA: None

MINUTES OF LAST MEETING: Proposed by NH. Seconded by CS. All were in favour.

MATTERS ARISING:

Trophy Distribution Rule: CA confirmed this was to go into the new rule book.

Super Sporting- Clarification of language: It was confirmed that this had been finalised.

Multiple National Membership rule: CA had a meeting with Pete, members who have multiple national memberships can be linked on the HQ merlin system. Once this is in place a shooters highest classification will automatically come up on the new Shoot programme at grounds. Due to GDPR, CA to check with members with multiple national memberships and ask permission to link their memberships. NH felt that a default setting be added if members decline permission to share their multiple membership data. CA also explained that Shoot08 was slowly being phased out. JM asked if something could be sent out informing grounds that Shoot08 will soon no longer be supported. JL reported that there was a hesitancy for grounds to use the new Shoot programme until the offline issues had been addressed as some grounds do not have internet access. CA explained that there was an offline version which would upload and update data once connected to the internet.

BO ESK Super Final: CS reported that he had spoken to members and is in the process of developing a workable plan.

CS to report developments at the next board meeting.

Referee Membership: CA had spoken to Pete regarding this issue, and this has been resolved.

Colts England Team: CA reported to the board that this had been discussed at the ICTSC meeting. CA explained the difficulties due to the restrictions in Ireland and Northern Ireland.

ACTION LOG:

Name Change: JL reported members had been asking when this was to happen. IP felt that a date should be put out for a vote in the future, possibly March 2023, to work towards.

Media Profile Update: IP reported there was now a new team working on the media profile, Carly and Adam with Richard Worthington. Ongoing.

Update to Prize Money in Booklet 1: CA read an update to be added to booklet 1. NH said she was unhappy with prize money being donated to charity after 2 years by the ground as she felt prize money was shooters money. IP asked how long grounds should keep prize money. RF said that if a ground advertises the prizes, a winning shooter should ask for it to be sent on if they are not from the area and are not able to collect from the ground. NH felt there should not be a time limit put on the collection of prize money. CS felt there should be a time limit as results are advertised well and can be looked up on the CPSA website the onus for the distribution of the prize money should not be solely on the grounds. NH felt that it should be clear to shooters when entering a registered shoot that after 3years uncollected prize money can be donated but grounds should keep a record of any donations.

CA to write new rule regarding 3year time limit on uncollected prize money.

UPDATE BY CEO

IP reported a great “comeback” year with a full calendar of Championships including the Worlds and HI and thanked all who attended and helped at the Championships. The new Shoot program was launched at the Championships and continues to be used at more grounds to provide information to shooters.

Staff: Adam has joined reporting to Richard Worthington and staff back to full strength.

Memberships Overview: IP reported membership at 22115, an increase from the October numbers.

CPSA Awards 2021; nominations have been published and voting starts on Friday (10th Dec) this is a big expense but good for promotion.

Events: IP confirmed CPSA would be attending British Shooting Show Covid permitting as in Feb and committed to attending The Northern Shooting Show and The Game Fair.

Major Competitions 2022: All confirmed for where the Major Competitions will be held for 2022 with a change of venue for the EO.

WESP Development with the NSCA is ongoing

England Team - Looking to appoint a new England Sporting Team Manager.

BBC Young Guns Program Project: IP reported that he had provided the BBC with the details of 4 colts

DTL Q & A Day: IP explained to the board that this was to look at possible ways to promote and increase the discipline as younger shooters start with DTL but quickly move onto Fast Trap and felt there could be a risk of losing DTL as a discipline in the future.

Regional Support 2021: IP informed the board that the regional support cheques were ready to be sent out with the amount depending on the size of the region. There is an opportunity for an extra £1000 of funding for regional projects which regions would need to apply for to HQ. This could be for any regional initiative or even “have a go” day to promote grounds or disciplines.

Shooters Scores/GDPR: IP explained that there had been a phone call from a shooter who had been unable to see the scores of some of the other shooters from a competition he had entered. Pete had said that this was down to GDPR. NH thought that it was the CPSA’s rules if a shooter opted out of having their scores shown they were unable to enter a registered shoot. JM said that this was only the case if they withheld their scores on the day at the ground but can withhold the history of their shooting.

OPERATIONS MANAGER: CA

Attendance Rota: CA asked for confirmation of the directors’ attendance rota.

Changes: MM to attend High Lodge 17-22 May

JM to attend Barbury 31Aug -4 Sept.

JM to attend Bywell weekend.

Opening of booking: Online booking for all major championships will now open on 31st Jan 2022 at 8pm. This was felt a better time rather than the previous opening of midnight on the 1st Feb.

Board Meeting dates: board meeting dates for next year were confirmed, with the following changes: Wed 2nd Feb change to Wed 9th Feb 2022.

Wed 5th Oct change to Wed 12th Oct 2022. All meetings to start at 9.30am.

ICTSC Meeting: CA reported it was requested for the OT and OSK qualifying numbers could be lowered from 6 shooters out of 9 to 5 shooters out of 9 to make it more competitive. All agreed

Matthew Sheedy to take over as chairman of ICTSC.

National Awards MM: To be discussed at the next board meeting.

Discipline Steering Groups JM: Chairs for the discipline steering groups need to be updated. JM suggested MM to chair the ESP, JL to chair the ABT, JM to chair the DTL, CS to chair Skeet. All agreed.

Long Service Award to Bobby Watkins and Clare Alger: IP thanked Bobby for his hard work over the last 15 years and a presentation to be sent by post.

IP also thanked Clare for her hard work also over the last 15 years and for her success of becoming the operations manager.

Discussion Papers- Barbury Premier Plus: NH & PS had visited Barbury and put together a report for the board regarding Barbury being upgraded to a Premium Plus ground. PS wondered why it wasn't already a Premium ground. MM said Barbury had a good team. NH said Barbury had a family feel to it. NH and PS recommended Premium Plus status to be awarded. All agreed.

CORRESPONDENCE

Sportrap Refereeing- Mike Williams: IP explained the correspondence from Mike Williams was regarding the new sport trap systems coming in, the referees have commented that now instead of calling the loses, a horn signals them (as for ABT) but in the CPSA rules it states for referees to call the loses. JM- The rules will need to be updated.

AOB

JM shared the development of the CPSA British Shooting foundation Programme. British Shooting had found that when they held training hubs their coaches spent their time teaching those who had signed up to shoot. So, the CPSA have developed a program through the steering and education group where CPSA level 2 coaches who would like to be involved would increase the standard of shooters to a level for British Shooting to pick a few shooters they think can progress. Another advantage is in order to sign onto the system shooters will need to be a CPSA member which will bring in extra memberships.

PS reported that a young lad who has applied for a shot gun licence had been informed by Surrey police that he would need to apply to be on the CPSA foundation course before obtaining a licence. IP explained that they probably meant the Shotgun Skills course.

**** Meeting Closed 2.05pm ****

NEXT MEETING DATE:

Wednesday 9th Feb 2022 at CPSA HQ, Bisley.