



The future of our sport

DRAFT MINUTES of the MEETING  
of the  
CPSA BOARD OF DIRECTORS  
held at  
Holiday Inn Peterborough West  
Thorpe Wood ♦ Peterborough ♦ Northamptonshire PE3 6SG  
on  
24<sup>th</sup> March 2007

**P R E S E N T:**

- |                                   |   |
|-----------------------------------|---|
| Mr TWD Blaney                     | Chairman                                  |
| Mr WA Heeks                       | Vice Chairman & Regional Director – North |
| Mr PJ Boakes                      | Chief Executive                           |
| Mr NT Bough                       | National Director                         |
| Mr BD Curtis                      |   |
| Regional Director – East Midlands |   |
| Mr AJ Kirkland                    | Regional Director – West Midlands         |
| Mrs T Meston                      | Regional Director – South East            |
| Mr KJ Newton                      | Regional Director – South West            |

**GUESTS:**

|                |                         |
|----------------|-------------------------|
| Mr JG Perry    | Operations Manager      |
| Mrs JL Andrews | Commercial Manager      |
| Mr C Mcverry   | Training Manager        |
| Mr GA Davis    | Graeme Bruce & Partners |

**MINUTES SECRETARY:**

In the absence of a Minutes Secretary, JGP/JLA agreed to jointly record the Action Minutes.

**WELCOME:**

TWDB welcomed everyone to the meeting.

**APOLOGIES FOR ABSENCE:**

None.

**MINUTES OF MEETING HELD ON 16<sup>th</sup> JANUARY 2006**

Proposed by WAH and seconded by BDC.

**MATTERS ARISING:**

None

**CHIEF EXECUTIVES REPORT**

PJB provided a summary review for the period



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### **Personnel – JPY**

JPY has made allegations against PJB as relates to his experiences whilst employed by the CPSA prior to and subsequent to his resignation. The CPSA are professionally advised and indemnified in respect of such matters and accordingly all Board Members were reminded to abstain from public comment on this matter until the due process has been concluded.

NTB and TM advised of recent contact made to them by JPY. TWDB requested that both Board Members provide a written record of the contact.

**ACTION: NTB & TM**

TWDB advised that all Board Members must record any contact with JPY and submit such records to PJB for inclusion in the records relating to this matter.

**ACTION: ALL**

### **Computer Software**

PJB confirmed that contact will be made with Ground Owners who are interested in the Beta testing of the new software.

**ACTION: PJB**

### **GBTSF/2012 Olympic Venue**

Government still appear determined to waste tax payers money on the construction and dismantling of a purpose built facility for shooting sports at Woolwich, against the advice and guidance of GBTSF. GBTSF continue to promote Dartford as the only alternative venue that can conform to the distance/travel time requirements for the shooting athletes. The legacy factor would be achieved by a venue switch to Dartford. The safety issues at Woolwich, would not be a factor at Dartford.

The NSRA have independently campaigned for Bisley as the alternative location, (contrary to agreements undertaken with the CPSA and NRA to present a united position). An independent application has also been submitted by Southern Counties Shooting Ground, where KJN is Ground Manager, which is at odds with the official stance of the CPSA.

PJB will continue to campaign for Dartford. In the event that he receives further negative response, the contingency plan will be actioned.

**ACTION: PJB**

#### **FINANCIAL UPDATE**

Previously circulated Management Accounts for the period were briefly reviewed. It was confirmed that the performance is in line with budget.

#### **SPONSORSHIP**

An updated report prepared by Ben Glazier was presented to The Board. It was agreed that JLA immediately assume responsibility for contact with Glazier Publicity and determine how and when we can use their services. PJB will seek Board approval for any expenditure in excess of that budgeted.

**ACTION: PJB/JLA**

#### **PROTECT OUR SPORT**

##### **National Association of Target Shooting Sports**

PJB confirmed that UKSport/CCPR have agreed to fund the programme of amalgamating the three governing bodies of target shooting sports to a maximum level of £150,000. The majority of the costs will be incurred by the recruitment of an approved Facilitator.

The next meeting of the NATSS Steering Group is on Monday, 26<sup>th</sup> March 2007. The Board will be updated accordingly.

**ACTION:** TWDB/PJB/JGP

The opportunity to further discuss the potential for sharing facilities and services will be discussed with the NRA and NSRA at the forthcoming meeting.

**ACTION:** TWDB/PJB/JGP

### ICTSC

TWDB/PJB provided a summary review of the ICSC AGM and the expansion opportunity.

With the exception of some minor disagreement over the Minutes of the prior meeting, (quickly resolved), the AGM was harmonious and constructive. Minutes were prepared and agreed prior to the conclusion of the meeting, (including notations regarding the agreed modifications referred to earlier).

Representatives of the Governing Bodies of Clay Target Shooting from Australia, New Zealand, and South Africa attended the AGM as observers and joined by a representative from the Swedish Clay Target Shooting Association, were actively engaged in discussions regarding the expansion opportunities of ICTSC. There was unanimous agreement that the expansion programme should be initiated and agreed actions were allocated.

**ACTION:** TWDB/PJB

### COMMUNICATION

Pull Magazine

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JLA was invited by PJB to share with The Board her initial report on the house magazine and how we should proceed to develop the mutual benefits of the association with Bourne Publishing. Negotiations on a renewal to the existing contract will now commence in accordance with the existing contractual arrangements.

**ACTION:** JLA

#### **Regional Updates**

##### **North – WAH**

No meeting to report on.

##### **West Midlands – AJK**

##### **Income**

PJB was asked to look into why the income due to the West Midlands for 2006 and 2007 has not yet been received by the Regional Secretary.

**ACTION:** PJB

##### **National Schools Championship – Sunday, 5<sup>th</sup> May**

AJK advised that he would like Bobby Watkins and possibly JLA to attend. Sue and Steve Bramley/Doveridge, are back from holiday on 24<sup>th</sup> April. AJK would like us to discuss having BW at the ground for the day, with the trailer, to begin discussing the Academy and Shotgun Skills courses. PJB agreed to see what we can do in the limited time we have available to arrange support for them on the day.

**ACTION:** PJB

##### **East Midlands – BDC**



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BDC requested an update on any monies due to the Regional Committee. BDC asked for confirmation that all grounds allocated Championships have been formally notified. PJB provided a assurance that this would be the case but agreed to check and confirm.

**ACTION: PJB**

**South West – KJN**

No meeting to report on.

KJN comment that it is expected that with the canvassing and proxy vote gathering that has taken place, that the motion to transfer Berkshire from the South West Region to the South East Region will be carried at the AGM.

**South East – TM**

TM provided a summary review of the AGM held at Bisley Gun Club on 7<sup>th</sup> March 2007, where TWDB/PJB provided a review of the HQ structure, duties and responsibilities of the staff etc. TWDB also provided a public response to certain members of the Sussex County Committee, on specific points raised via Johnnie Johnson at the Sussex AGM. TWDB requested that the response be conveyed to those Sussex members who were absent from the SER AGM.

TM expressed the opinion that TWDB/PJB had been somewhat aggressive with one or two of the members present, who had expressed contrary opinions.

Graham Odes has taken over from Paul Rendell on the Safety Committee.

**I M A G E**

**CPSA Name Change to CTSA**

As expected from the number and bias of proxy votes logged in time for the AGM, the name change from 'pigeon to target' will not be approved, unless there were to be a mass turn out of members and that the mass were to vote in favour of the name change and such an event is highly unlikely. The decision will therefore be made by a very small number of Members, (less than 5% expected).

Copies of correspondence from Members on this subject had been circulated to The Board.

Following the AGM orders for stationery, signage etc that had been placed on hold, to ensure there would be no wastage, can be processed.

**ACTION: PJB**

#### **CPSA Championships 28<sup>TH</sup> and 29<sup>TH</sup> April 2007**

AJK cannot attend the English and British Open Single Barrel Championship at Bywell and BC cannot attend the British Open Universal Trap at Rugby & District, due to other commitments. Alternative arrangements are required. WAH volunteered his services for Championships as a deputy for Director colleagues, subject to his own availability.

There is some confusion over the actual championships over that weekend; they will be confirmed to The Board as soon as PJB has managed to determine the correct dates. At that time the alternative official representative arrangements will be confirmed.

**ACTION: PJB**

#### **Membership Fee Increase/Feedback**

We continue to receive very positive feedback to the initiative to increase Membership Fees and to invest the additional revenues in PR and Marketing.

### **Training Manager's Initial Views & Recommendations**

PJB submitted Chris Macverry's formal 'state of the nation' document to The Board in the Board Package in order that his views and recommendations might be considered in advance of today's meeting. There was broad support for the recommendations and PJB will work with CM on the implementation.

**ACTION:** PJB/CM

### **EXPANSION OF MEMBERSHIP**

Previously circulated Membership Statistics were reviewed. PJB advised that income derived from Bobby Watkin's activities is averaging £2 – £2.5K per month. Further updates will be provided on a quarterly basis.

**ACTION:** PJB

BW will be trained to audit grounds as part of the ground safety audit renewal process.

**ACTION:** PJB

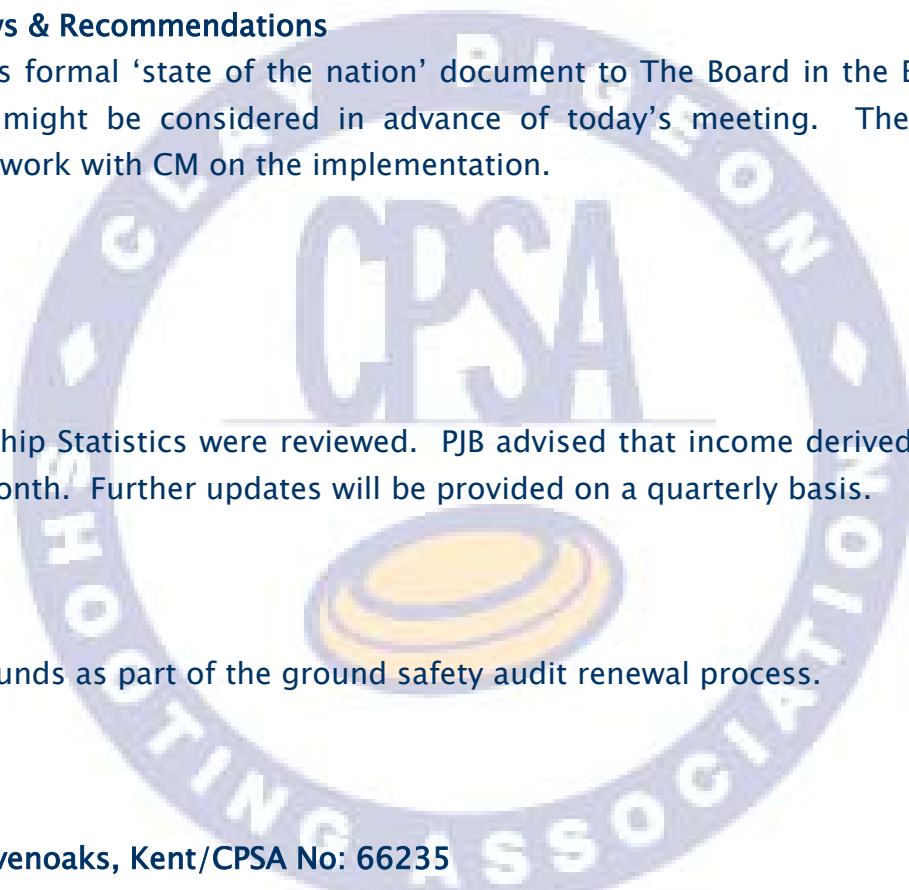
### **Letter from Mr G Elkington/Sevenoaks, Kent/CPSA No: 66235**

Having advised us of his decision to discontinue his Membership due to ill health, it was unanimously agreed that we make Mr Elkington an Honorary Member

**ACTION:** PJB

### **ANY OTHER BUSINESS:**

**BSSA Request for a Championship Date Change**



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A formal request has been received from the UK NSSA Skeet Association requesting a change of dates for the National Inter-Counties English Skeet Championships, which currently clashes with the NSSA World Skeet Championships. With such a full programme of Championships, it was felt that we could not readily accommodate the change of date request.

PJB will contact the BSSA officers and advise of the decision.

**ACTION: PJB**

### **British Open Sporting Championship**

WAH requested that we use this event as a qualifier for the England Team. As this Championship is in September and the Home International occurs within two weeks, it cannot be accommodated this year. WAH asked that it be counted for the following year.

**ACTION: PJB**

### **DATE OF NEXT MEETINGS**

It was proposed that the date of the September Board Meeting be changed to 6<sup>th</sup> September from 11<sup>th</sup> September. The alternative date was agreed although it should be noted that Financial Statements or August are unlikely to be available as the Board Meeting has been brought forward.

|                  |                  |                 |                  |                  |
|------------------|------------------|-----------------|------------------|------------------|
| 22 <sup>nd</sup> | 24 <sup>th</sup> | 6 <sup>th</sup> | 30 <sup>th</sup> | 18 <sup>th</sup> |
| May              | July             | September       | October          | December         |

**MEETING CONCLUDES**

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**NOTE:**

In the event that an allocated action has not been completed by the time of the next meeting, it should be brought to the attention of The Board or it will be assumed that all allocated actions have been completed.



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