

MINUTES OF THE MEETING OF THE CPSA BOARD OF DIRECTORS

Held at
Edmonton House, Bisley

On
Wednesday 3rd October 2018

PRESENT:

Mr T R Bobbett	(TRB) South West Regional Director – Chairman
Mr W A Heeks	(WAH) North Regional Director – Deputy Chairman
Mr Iain Parker	(IP) Chief Executive
Dr J Martin	(JM) East Midlands Regional Director
Mr C Smith	(CS) National Director
Mr G Walker	(GW) National Director
Mrs N Heron	(NH) National Director
Mr R Kibblewhite	(BK) West Midlands Regional Director
Mr D Rollason	(DR) Independent Director
Mr B Moorhead	(BM) Independent Director
Mrs S Watson	Minutes Secretary

QUORUM:

A quorum was declared present.

APOLOGIES:

Mr S Oldman	(SO) Operations Manager
Mr P Saich	(PS) South East Regional Director

CONFLICT OF INTEREST RE AGENDA:

None.

MINUTES OF LAST MEETING:

Proposed by WAH and seconded by CS. All were in favour.

MATTERS ARISING:

BK referred to the Police Liaison reference on the last page. General discussion in relation to licence renewals, and NH confirmed her husband had received a cheaper offer to renew early – all agreed it was likely the reduction offer was to help spread out the renewal workload. General discussion about lack of consistency in relation to Doctor letters, and even though there are Government guidelines there are still different responses to the requirement of Doctor certificates. Some Doctors will provide a letter free of charge, some charge up to £50, some Surgeries provide notice that they “conscientiously object”. The Board requested that Laura write an article on the topic for Pull magazine.

WAH asked if DTL would be discussed. IP confirmed it was on the agenda.

UPDATE BY CEO

IP has been in the role for two and half months and is learning more about all aspects of the sport, meeting members, ground owners and trade companies with focus on collating information to create a strategy for 2019.

IP has already attended competitions and other events and is developing an overview on how we interact with members; what are the key Grounds; what feedback do we receive, and how do we respond to that feedback. IP confirmed he will be focusing on increased brand awareness, developing relationships for the CPSA outside the shooting community to develop the sports awareness & working with ground owners to bring in new shooters to the sport and the CPSA. IP added addressing the issue of why shooters join the CPSA & improving our understanding as 66% of our members are recreational shooters rather than competitive shooters. IP would like to see an increase in member numbers, and CPSA's profile generally within the sport and working with our commercial team to develop initiatives to achieve these goals.

IP has put in place monthly team meetings, in the format of open conversation, Q&A sessions to improve communication across departments and allow comment and feedback. There are also bi-weekly management meetings. IP and SO are looking at the office layout and with new staff members joining to replace Sam and new IT person, IP is mindful of keeping any costs to a minimum but with the goal to improve department communication and productivity.

The finance team will remain in the separate office due to the sensitive nature of their work.

MANAGEMENT TEAM REPORTS:

IP led a general discussion in relation to the management reports, giving a brief summary of each section. The Board discussed a variety of topics;

British Open ESP Oakedge

Overall the competition was successful, but it was noted some areas needed to be improved for next year and future competitions.

Other issues:

- Whether it is worth attending the Midland Game Fair, as attendance is more for presence only, and the CPSA actually loses money by attending.
- IP has secured a member's discount deal with Ford. Details to be published.
- IP is in discussion with clothing brands in relation to kit sponsor for England teams.
- Sponsorship is being considered and various ongoing discussions with both companies in & out of the shooting industry
- NH advised the Board that Sky have a "Front Runner" channel – number 431 – which televised an event on Sunday.
- Possible sponsorship companies, as the sport was niche. IP and BM will discuss further.
- The Offensive Weapons Bill – there is a draft on the Government website, specific focus on .50 cal rifles, knives and chemicals but it is being monitored with regard to cartridge restrictions and further gun control.

- Good response to courses, including positive feedback from the Metropolitan Training Day, and Instructor & Coaches Day.
- Suggestion that more could be done with The Academy.
- Staff updates reviewed.

Protest Appeal Fee

In relation to the Protest and Appeal process at CPSA events, the Board had a discussion in relation to the fee. Suggestion of a £25 fee for County and Regional, and a fee of £50 for everything else. NH proposed. CS seconded. All were in favour.

TRB thanked IP for his report.

FINANCE

Connie requested that the Board agree to a World Sporting trophy being named after John Dalby, who made a cash contribution to the CPSA in his Will – All agreed.

- General discussion in relation to membership income and discounts, and that the different discount offers will be reviewed.
- Query about variation in costs for different events at different Grounds – Connie advising costs varied if a Ground had better facilities compared with others, but that members responded well to events being held at better Grounds.

GW left the meeting

NH brought to the Board's attention factual mistakes in a "90 years" article in Pull magazine. No named contributor for the article. IP will look into this.

GDPR online awareness. IP and head office staff have completed the task. All members of the Board to complete awareness course. IP will ask PT to re-send the link to the Board, for completion.

BM and BK left the meeting

NH asked TRB if they could have sight of the ICTSC Minutes. TRB confirmed agreement.

ENGLAND TEAM SELECTION

TA joined the meeting for a detailed discussion on significant changes to the way the England Home International teams are selected. The various disciplines were considered and ultimately it was agreed IP and TA would collate the various points covered into a document to be passed to TRB to circulate for Board approval.

7) Funding for Home International teams.

After discussion, the following was agreed:

£150 increases to £170
£175 increases to £200
£210 increases to £250
£350 increases to £400.

Note: Post meeting the Board agreed to amend funding to reflect number of days away rather than number of targets shot. Details on website.

8) England kit

IP is currently in talks in relation to kit and will revert to the Board with any further information.

AOB

All agreed to match funding that Region gives to County, to a maximum value of £500. IP will draft relevant wording, to appear on the website.

IP stated he had received an email from a member, asking why “Avon” appeared on his membership card. TRB confirmed there are circa 300 members in the former county of Avon and when the county was abolished in 1996 the CPSA Board of the day decided it was a matter of self determination and the county would remain as such for CPSA purposes unless and until the members therein voted for its abolition and they then transferred as appropriate to Somerset or Gloucestershire.

TRB declared the meeting closed at 4pm.

NEXT MEETING DATE:

Wednesday 5th December 2018
At Edmonton House, Bisley