

**MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On Wednesday 8th Feb 2023

PRESENT:

Dr J Martin	(JM)	East Midlands Regional Director – Chairman
Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mr P Saich	(PS)	South East Regional Director
Mr J Leightley	(JL)	North Regional Director (Via Teams)
Mr R Faulds	(RF)	Southwest Regional Director
Mrs N Heron	(NH)	National Director
Mr C Smith	(CS)	National Director
Miss L Goodman	(LG)	National Director
Mr D Rollason	(DR)	Independent Director
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager
Mrs L Vallance		Minutes Secretary
Tom Wilson	(TW)	Haysmacintyre Auditor
Stacy Nel		CPSA financial Controller

APOLOGIES: None

QUORUM: A quorum was declared present

CONFLICT OF INTEREST RE AGENDA: None

RATIFY MINUTES OF LAST MEETING:

Proposed by NH. Seconded by PS. All were in favour.

Auditors Report: TW talked through the Audit Findings Report and Financial Statements with the board.

0958- Stacy and TW left the meeting.

MATTERS ARISING:

Avon Finances CA: CA informed the board the Avon funds were with the solicitors and waiting to receive them into the CPSA account in order to transfer to the relevant County accounts.

Name Change Straw Poll IP: The results from the straw poll were 51% for a change and 49% against. IP felt this was a true indication of how members felt at this time. PS felt that those who were against the change were most vocal. IP said there were only 2 grounds who use the word “pigeon”. DR suggested to keep marketing the possible change. NH said members would become bored if this subject was discussed for years and should only be promoted about a year before wanting to enact. JM suggested this should be taken off the action log for the moment. IP has prepared a statement to inform members that a name change will not be going ahead to a special resolution vote by the membership at this point in time.

Isle of Wight Update RF/LG: Hampshire AGM to take place on Saturday (11th Feb) with which the question of Isle of Wight joining Hampshire would be raised. RF to come back to the board with the results. NH asked if the board could be informed of the feedback and the board to make an emailed decision which could be in place for the start of the competition year. JM agreed and asked RF & LG to inform the board with the results so the board could have an email vote.

ACTION LOG: All covered above.

UPDATE BY CEO

IP talked through his update with the board.

Memberships Overview: Membership had picked up and was positive in January.

Staff: no issues

Grounds: Grounds have reported that Pay and Play is down but registered shoots are holding steady. Grounds who specialise in group events, lessons and have a go are reporting to be busy.

County & Regional AGM's: IP reported these were in full swing.

Championships: WESP has been extended by 2 days making it an 8-day competition.

IP reported the second wave of championships had opened for bookings on the 1st Feb and was a great success. RF asked if it would be possible to stagger the launch times by an hour in the future to make booking easier. IP could not see a problem and will investigate. IP said that CA and Pete were always monitoring during the booking in, to assist with any issues. JM asked if extra days would be added to the championships? IP said no more for WESP as there was not the bandwidth to rotate the staff, but possible extra days for EO Sportrap Barbury.

OPERATIONS MANAGER: CA

FITASC Selection: Regarding the question of weekday shoots, Pete has run an analysis and the average score was 72 at the weekend and 73 during the week so no real difference. JM ask if the question of shooting in the week or weekend was about favouring people who did not have to work during the week? CA said the argument for this was people now worked different shifts so could be working weekends.

All happy with weekdays and weekends to count for selections. CA to inform Susanne.

Rule Book: CA reported the rule book was ready to go and wanted to confirm there was a change regarding the number of targets needed to gain classification in Single Barrel, Double Rise and Skeet Doubles because so few are shooting these. To counterbalance this CA and Pete wanted to ask if the 600 targets to drop down a class could be lowered to 300 for these disciplines. All agreed.

APPLICATION FOR INDEPENDENT DIRECTOR: NH asked if the CPSA needed an Independent Director as this was originally brought in to satisfy UK Sporting? IP agreed an Independent Director was not required. JM asked if the board wanted to fill the place knowing that they did not need to or should leave a place until a specific person is needed. The consensus of the board was to fill the independent directors position. JM suggested 2 or 3 directors to interview the candidates and make a recommendation to the board. It was agreed 3 directors to interview all 6 candidates who would then recommend 2 candidates for the board to interview. It was decided that JL, RF and PS to interview the candidates via teams.

JM to inform candidates of the interview process- JL to liaise with RF & PS to arrange a date.

DIRECTORS THREE TERM ARTICLE CHANGE: Proxy voting forms to be sent out before the AGM in March. CA to send out an email on the Friday to all members explaining the proxy voting, the resolution and the reasoning behind them. After the proxy email has been sent out CA will send another email to all members to show them what to look out for.

PREMIER/PREMIER PLUS- ELIGIBILITY FOR MAJOR CHAMPIONSHIPS MM:

It has been pointed out to MM that on the application for Premier/Premier Plus it reads grounds should be Premier Plus to hold the Major Championships and a lot of the grounds holding the Major Championships are not Premier Plus. JM said it implies but does not specifically state it and could understand the confusion. IP said it had been decided by the board years ago, before his time, Major Championships could be held by non-Premier/Premier Plus grounds including greenfield sites. JM said this had not been updated and the wording needed to be changed. NH suggested that this was a management issue and no need for the board to make any decisions.

CA to look at changing the wording. MM to relay the boards discussion.

NH asked if an agenda paper could be sent to the board to read before the meeting in future? PS said he would be sure to put an agenda paper in the future. JM said there was a form which could be filled out but a topic could still be brought up at a board meeting without one. IP agreed it would be helpful to know agenda topics before a board meeting to enable preparation of answers. CS asked if the form could be emailed when asked for any agendas. JM to send form out with the minutes.

CAGES NOT BEING USED AT ESP REGISTERED COMPETITIONS NH: NH

explained to the board the use of cages were not being used at CPSA registered shoots at some grounds and asked how these rules could be enforced? NH offered 4 potential options to the board to be used for grounds who continually break the rules. CS felt this rule should be enforced. RF suggested using the yellow/red card system in which when red the ground cannot hold a registered shoot for 4 weeks. IP said that it would be the HQ staff who would have to deal with the grounds and did not want to lose any ground. Richard Worthington has spoken to grounds who had broken this rule. NH was concerned with the safety implications. IP proposed 3 steps- first speak to the ground then for a letter to be sent out and if continues the ground would be suspended from holding CPSA registered shoots for 3 months. After which if the rule break continued a 6-month suspension would be issued. CS said that, if ran by a manager, ground owners may not be aware of the issues and suggested maybe a 1 month suspension issued first. IP agreed 1 month first with a paper trail of each case to be kept. All were happy to leave to HQ.

DICUSSION PAPERS: Offshore Islands Potential Application for ICTSC Team Status

NH: NH went through the request with board and explained they were asking if the CPSA, as the English governing body on the ICTSC, would support the position they were putting forward? JM asked the board if there was an argument for not supporting? MM felt there was no harm in supporting. JL informed the board the ABT Scotland manager and a lot of the team live in Shetland and they were having problems forming a team due to several members resigning from the SCTA so might not have enough to shoot teams. Not sure if this was related. MM asked if they were trying to form something on Shetland and make the team smaller in order to be able to compete. IP didn't think Scotland would allow this. All agreed to support the application but not to support reducing numbers of the teams.

NH to speak to the ABT manager.

AOB

PS- Some time ago there was an initiative to put PULL! online and not have postal deliveries as this was a huge cost and asked if there was any progress on this? JM asked as the CPSA only pay the postage, if deliveries were reduced at what point would the CPSA incur charges from Fellows? NH said this was done on advertising, if the advertising fell short then the CPSA would incur a charge to bring up to the balance and the advertising is still in even if it's online. JM asked could we save on postage but subsidising because of a lack of adverts due to not enough circulation? MM said the adverts are still going out and the circulation will be the same. IP said there hadn't been anything done on this but he will raise again with Richard.

PS- Some County AGMs are not listed on the CPSA website. JM said PS would need to chase this up with the County secretaries.

MM- West Midlands have asked if an explanation of the levies could be put into the PULL! Magazine? This was meant to be done- CA & IP to check progress with Richard W.

CS- Several reports have been made regarding, mainly sporting shoots, hearing or eye protection not being worn and most of the ref's not wearing PPE either. This was not a specific ground and CS wondered if there had been a rule change? CA to send message out to

grounds running registered shoots to remind them. JM asked CA to let the board know when this had been sent out.

NH- Wanted the board to be aware of UK Athletics going to court to get a ruling on transgender athletes not competing in the women's category and having the men's as an open category where transgender would compete. JM said this would fit in with the CPSA policy. NH said the CPSA's rule is if a male has had the full gonadectomy the shooter could shoot in the women's category. JM said this would need to be kept an eye on as to whether the CPSA would need to change their rules. DR asked how British Shooting had dealt with this? JM said they are using a similar policy to the CPSA.

2.02pm RF & LG left the meeting

CA- As there is a Super Vets category in the Majors, should there be a Super Vets Regional Teams within the Majors? CA suggested to keep as is this year and to discuss for next year.

**** Meeting Closed 2.09 pm ****

NEXT MEETING DATE:

Saturday 25th March 2023 at CPSA HQ, Bisley.