

**DRAFT MINUTES OF THE MEETING OF
THE CPSA BOARD OF DIRECTORS**

Held at CPSA, Bisley

On **Wednesday 7th December 2022**

PRESENT:

Dr J Martin	(JM)	East Midlands Regional Director – Chairman
Mr M Machin	(MM)	W. Midlands Regional Director- Vice Chairman
Mr P Saich	(PS)	South East Regional Director
Mr J Leightley	(JL)	North Regional Director
Mr R Faulds	(RF)	Southwest Regional Director
Mrs N Heron	(NH)	National Director
Mr C Smith	(CS)	National Director
Miss L Goodman	(LG)	National Director
Mr I Parker	(IP)	Chief Executive
Ms C Alger	(CA)	Operations Manager
Mrs L Vallance		Minutes Secretary

APOLOGIES: Mr D Rollason- Independent Director

QUORUM: A quorum was declared present

CONFLICT OF INTEREST RE AGENDA: None

RATIFY MINUTES OF LAST MEETING:

Proposed by NH. Seconded by PS. All were in favour.

MATTERS ARISING:

Avon Finances: CA informed the board there had been progression, the form is with the bank and the transfer of funds was imminent. JM said once the funds had been received, they would then be split and granted to the 2 Counties. To be taken off Action Log.

BO Skeet Super Final MM/CS: MM reported they were still waiting on the report from Paul. JM suggested discussing when the report is available.
To be taken off Action Log.

Amazon Copy of Rule Book: CA informed the board that the cost to order a printed copy was between £8 & £10. There was no cost to the CPSA. All agreed to proceed.

Name Change Straw Poll: IP to put together and send out a Straw Poll in January 2023

ACTION LOG:

Time decision for Grounds to Display Money: CA- Still waiting for Pete to develop on Shoot. Ongoing.

UPDATE BY CEO

IP reported that October and November had been very busy planning for next year and preparing for the audit.

Memberships Overview: IP informed the board that membership was stable, changes daily but hovers around the 22k mark. A black Friday promotion was launched and was a great success with some lapsed members re-joining. IP stated that the CPSA membership was still £10 a year cheaper than their rivals even with the £2 increase.

Staff: no issues

WESP 23: IP reported Clare Heney, CA and Pete monitored the online booking for the WESP23 which opened on the 1st December, all went well with no issues other than the speed time slots were being booked. Sportrap was fully booked within hours and the main event was sold out within 24-36 hours. IP reported there are teams from Canada, Australia, Mexico and all over Europe. A question had been raised to open up more days at the beginning of the competition. This would mean more work for the staff, but something HQ are considering. RF asked if this would be for the main event? IP said for the main event and maybe Sportrap. LG asked if the waiting list was long? CA said there were about 50-60 on at the moment. IP said the ground were happy to add more dates but needed to discuss with HQ staff. RF stated that as he had been on both sides, it would be appreciated by the shooters. NH felt that it may cause shooters to want to change their day and make more work for the staff. PS suggested charging an admin fee to change days. CA said there was already an admin fee and changing days was quite easy to do. IP said another thing to consider was the backlash from other grounds who would be running shoots on these extra days. IP said there were to be discussions on this and no decision would be made until the new year.

NSCA CPSA Partnership: IP asked for the board's opinion of the NSCA's request of adding a Colts Team in future WESP events. IP informed the board a Colt's Team would not feature in this year's WESP but if introduced next year there would be a cost to the CPSA. RF felt the youngsters should be encouraged. IP suggested that colts could shoot with juniors, but a 12-year-old might feel more comfortable shooting with their own age group rather than 19-year-olds. JM asked what the increase of numbers would be if Colt's Teams were introduced. IP said about an extra 10-30 and suggested trialling in USA in 2024. JL felt it would help promote the younger generation coming through. RF felt it was a good idea and

also thought the HI should have a Colt's team. CA said the HI does not have a Colt's team as issues shooting in Ireland. To discuss next year.

New Ground- Bennetts Farm: IP informed the board of a new ground the CPSA are working with which is just off the M25 to hopefully open in 2024. PS asked if the ground was near any housing estates? IP said that noise tests had been conducted and there did not seem to be any issues due to the noise from the M25.

Major Championship ESP Ground Selection: IP went through the criteria that is initially reviewed when a ground expresses interest in running Major Championships. IP reported that as Major Championships were becoming bigger the list of grounds able to run the Majors were becoming smaller and therefore a rota would not work. NH felt that if a ground would like to run a Major event, they should run a minor first. JL said there were a few complaints of grounds who do not run registered shoots throughout the year but run Minor and Major Champs. IP said some grounds do not tick all the boxes but they are known to be able to run a great championship.

Sponsorship Update: IP updated the board of the sponsorships. Browning visited HQ in November and IP is hopeful for a long-term partnership. IP reported that he is in conversations with the car company Ineos Grenadier as potential sponsors.

Events: CPSA Award finalists go live tomorrow with voting open until end of February. NH asked because of the cost of living, could it be lowered and money spent elsewhere? IP said it is fixed for this year but could consider options for the future.

JM- to be discussed at the next board meeting.

BICTSF: CPSA have not paid their 2022 BICTSF invoice due to the ongoing lack of accounts. IP has advised ICTSC of the CPSA's decision before the BICTSF meeting next Tuesday. CPSA upon receipt and review of updated accounts will pay the outstanding invoice.

OPERATIONS MANAGER: CA

Board Meeting Dates: Dates changed/confirmed:

Wednesday 8th February confirmed

Wednesday 24th May changed to Thursday 25th May

2023 Calendar & Attendance: CA to email to Directors for confirmation.

APPLICATION FOR INDEPENDENT DIRECTOR: JM confirmed there had been one applicant for the independent director position. NH felt the position should be advertised on social media. JM felt if the position was advertised there should be an end date. CA suggested the week before the next board meeting. All agreed to advertise on social media with the cut-off date the week before next board meeting (8th February).

JM to contact the applicant and explain the board's decision.

ICTSF EXPENSES ALLOWANCE: JM informed the board that the next meeting is to be held in South Africa next year and MM would be attending. ICTSF have agreed to pay £1000 towards the CPSA directors' expenses as an update to the current allowance of £600.

LONG TERM SERVICE AWARD- Richard Worthington (RW): RW was awarded his long-term service award by JM who thanked him for all his work over the last 10 years.

CORRESPONDENCE

Isle Of Wight (IOW) County Change- Jennie Cartwright (JC): RF and NH explained JC's request to amalgamate the IOW back with Hampshire as they feel isolated. JM asked why the IOW had split from Hampshire 15 years ago? NH said nobody seemed to know. LG thought one issue was having to travel over for committee meetings and AGM's which now could be attended via Zoom. JM asked if the IOW had a committee? NH said the IOW Gun Club is their committee. JM asked where the committee stood with the merge? NH did not know as this request had come from the shooters. JM stated the board needed to establish if there was a functioning committee before any action can be taken. MM added there were 75 CPSA members on the IOW with 2 members who shoot regularly. JM asked RF and LG, as regional directors, to clarify the situation fully with the county comity.

RF and LG to collect more information and bring to the board.

AOB

PS- PS has been asked why the English and British Open Skeet not shot on Fridays, and wondered if there were not enough numbers? JM said there are usually only a few shooters on a Friday. IP said if the Saturday and Sundays fill up the Friday would be opened, but if not, it does not warrant running a 3-day shoot for the ground or the CPSA.

CS- for the Awards, should there be something in place that someone can only win it once in 5 years, rather than the same people winning each year? NH suggested an informal rule for the decision panel. MM could not see why people could not win each year if they are putting the work in. IP has been asked why is it a popularity contest? CS said there are some larger Counties who have more members than some smaller Counties who are never going to win so won't bother entering. IP said it has been suggested that the initial nominations are voted for by members and then a panel decide from the merits of the short list of nominations.

JM suggested looking into the format of the Awards in the future.

MM- has been asked why selection shoots are run in August when people are likely to be on holiday. NH said it enabled youngsters to shoot as they were not at school. CA said it was all down to the busy calendar.

CA- CA had been asked if all members of a committee step down what happens if there are no volunteers to take up the positions? JM explained there had been Counties with no committees and they were usually filled after a short time. JM suggested if a committee steps down the Counties money should be transferred to HQ to keep in reserve for when they do form a new committee.

**** Meeting Closed 12.51 pm ****

NEXT MEETING DATE:

Wednesday 8th February 2023 at CPSA HQ, Bisley.